

BARODA TOWNSHIP
Board Meeting Minutes
April 17th, 2023

The Baroda Township Board met on Monday, April 17th, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members David Wolf, Christina Price, William Hurst, Larry Klug. Absent was Dennis Krotzer. Acting Chair for the Supervisor was David Wolf. There were 9 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

The library report for March 2023 was reported by, Director Joelle Wake. Baroda Check out Counts for March, 2023 was reported at 433 based on the population 2,835. Upcoming services: Friends of the Library bag sale, Friends of the Library membership Drive, The Friends collect Family brand product labels, by saving barcodes from those cans, boxes and bottles you can help the library earn money. There was also a 2022-2023 year in review presented.

Police Report- David Wolf read the Police Report from Chief Shawn Martin with a total of 253 calls for March 2023. Lake Twp. had 164, Baroda Twp. 46, Baroda Village 23 and 20 outside our jurisdiction. Lieutenant Wesley Koza was present to answer any audience or Board questions.

Fire Department Report

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for year-to-date total was five. He reported the total hours of training for March were 86 hours, in House 24 and Outside 62. Burn Permits requested will be reported next month. New members are Nevin Schaller, Adam Schaller and Brendan Ragsdale and all three are enrolled in Hybrid Firefighter 1& 2 Classes. The Fire Chief also added to the report listing Apparatus Maintenance, Needed Apparatus Maintenance, Accomplished Department Goals, New Goals, Department Needs/Wants and others items. The Chief mentioned his goal of all members to take Oath of Office by April 30th, 2023. The Township Board Confirmed that the monthly spending for the Fire Chief will be \$500.

Fire Hydrant Rental with the Village- Postponed

Medic One – None

Assessors Report- None

Treasurers Report

William Hurst presented the Treasurers report as of March 2023, Baroda Township Funds had cash balances as follows: General Fund \$640,365.63, Library Fund, \$58,502.33, Road Fund, \$80,991.56, Baroda Police Fund, \$230,534.73, Fire Maintenance Fund, \$289,293.21, Fire Equipment Fund, \$113,256.14 Rubbish, \$278,113.82, Ambulance Fund, \$55,325.00, Building Fund, \$75,307.84, Water Fund, \$143,996.74, and Tax Fund, \$17,727.19 – David Wolf made a motion to approve the Treasurers report as Ambulance Fund being corrected, supported by Larry Klug. Vote. All yes. Motion Carried.

The Treasurer also presented a Fiscal Year April 2022-2023 Fund Analysis to the Board.

Ordinance Officer Report

No Report

Clerks Report

*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

* **Christina Price presented the Bills Report.** After discussion David Wolf moved to approve the bills report, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

* **Christina Price presented the year end Budget report from March 31st, 2023.** This report showed all of the final numbers and current budget status per all General Ledger numbers.

***Christina Price reported that the Planning Commission** is recommending that the Township goes with Wightman for the Master Plan of the Township only and works jointly with the Village on the Park and Recreation plan that Wightman will still need to quote on. After further discussion David Wolf made a motion to pay Wightmans \$5,500

for the Townships Master Plan update, seconded by Christina Price. . By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

***Insurance Company Reimbursement** – Christina Price Reported that the Insurance company reimbursed \$500 and David Schultz ended up not taking the class and MSU refunded most of the class cost back.

***April First Insurance Bills are all paid for.**

*** Cemetery Management and Conference** – Christina Price recommended that the Township joins the MAMC membership for guidance and ideas with both the cemeteries.

***MAMC Annual Conference** – After further discussion this will be looked at the next meeting.

***FEMA Training** – Christina Price mentioned that she completed ISO 800 and will have to wait to find a local class for in person 300 and 400. She also mentioned that she and Dennis Krotzer completed the Citizen Planner Course.

Election Update – Christina Price Mentioned that she is ready for the May 2, election and that there could possibly be an August and November Election as well. She also mentioned that she would need the Boards vote on what decision she decides to make for the nine days of early voting for the State and Federal Elections in 2024.

Maintenance Report

Hiring Summer Help – Christina Price reported that a local resident reached out last fall and wanted to work part time mowing for the Township. Christina also mentioned that one of the employees moved to Watervliet and was still interested in working this season. After further discussion David Wolf made a motion to hire David Fritz at \$18hr for parttime summer work, seconded by Larry Klug. Vote All-Yes. Motion Carried.

Forks for Kubota Backhoe – Christina Price mentioned that the Maintenance Department would like to have forks for the Kubota to help move picnic tables around at the park and for any other small task jobs, a quote was presented from Ausra Kubota. After further discussion Larry Klug made a motion to purchase the Land Pride PFL1242 that are 42” with a 1200lb capacity for \$930., seconded by David Wolf. . By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

Diesel Storage Tank & Hand Pump for Truck – Christina Price mentioned that the maintenance department was think about a diesel storage tank & hand pump for the maintenance truck. The Board decided that more information is needed for this discussion.

Building Department

Introduction to New Building Inspector – Postpone

Appointment of Building Official – Christina Price reported that the Building Inspector is now certified to be the Townships Building Official. After further discussion David Wolf made a motion to appoint Jim Nelson as the new Building Official, seconded by Larry Klug. Vote- All Yes. Motion Carried.

Zoning Administrator BS&A Building Department – Postponed.

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Water Contract with Lake Twp- Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

Cemetery Ordinance Draft – Postponed

Broadband – William Hurst gave a brief update on Broadband.

Look into additional funds for Medic One – Postponed

Lake Township Sewer Contract – Postponed

Hess Lake Park Cameras – Postponed

MGU Contract- Postponed

Building Department Laptop Quotes – Christina Price presented a quote from Ravitron and noticed they said touch screen so she planned to get them revised. She also mentioned that her clerk’s laptop from 2019 needs to be replaced the Board decided to get a quote on three.

New Business –

Mark Schutze Outdoor Assembly Application – Christina Price presented Marks Application for Blessing of the Snow mobiles for July. After further discussion David Wolf made a motion per conditions and permit approval of Mark having a fence go around the whole event, provide the Township with the Insurance Binder for this event, No

Alcohol and a letter in writing stating that there will be no camping, the Fire Chief will need to rewrite the pricing from the previous year, seconded by Christina Price. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

Appraisal on Cleveland Rd Property – There was brief discussion on the appraisal and this will be revisited once the Board hears more from Roger Zielke.

Gumball Tree at Hess Lake Park North of Parking lot – A new quote is needed for approval at the next meeting.

Lake shore Public School Agreement – David Wolf Presented the Lake Shore Agreement at \$2400.00, seconded by Larry Klug. Vote All- Yes. Motion Carried

Berrien RESA Agreement – David Wolf Presented the Berrien RESA Agreement at \$1.00 a parcel, seconded by William Hurst. Vote- All Yes. Motion Carried.

Lake Michigan College – David Wolf Presented the LMC Agreement at \$1.00 a parcel, seconded by Larry Klug. Vote- All Yes. Motion Carried.

White Cane Collection May 5, 6, 13 – The Lions will be doing their White Cane Collection on May 5, 6, and 13 at the Shawnee and Cleveland intersection. David Wolf made a motion to approve their request for these, seconded by Christina Price. Vote – All Yes. Motion Carried.

Minutes-

After further discussion Larry Klug made a motion to accept the minutes as amended 3/20/2023, 3/27/2023, supported by David Wolf. Vote-All Yes. Motion Carried.

Supervisors Comments – None

Audience Comments –None

David Wolf made a motion to adjourn the meeting at 8:58pm, supported by Larry Klug, Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk