

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**May 15<sup>th</sup>, 2023**

The Baroda Township Board met on Monday, May 15<sup>th</sup>, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members David Wolf, Christina Price, William Hurst, Larry Klug and Dennis Krotzer. There were 12 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest- Mark Shutze- Blessing of the Snow Mobile application was completed with requested items for a letter stating no camping and no alcohol, insurance binder and the Invoice from the Fire Chief. The Township Board had no further questions.

**Library Report**

The library report for March 2023 was reported by, Director Joelle Wake. Baroda Check out Counts for April, 2023 was reported at 491 based on the population 2,835. Upcoming services: LTPLs app will be available at the end of this week. My LIBRO allows patrons and students to use voice & chat conversation to connect with libraries through Amazon's Alexa and a mobile app. Automatic renewal starting May 15<sup>th</sup>, 2023.

**Police Report-** Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 224 calls for April 2023. Lake Twp. had 137, Baroda Twp. 58, Baroda Village 19 and 10 outside our jurisdiction. Lieutenant Wesley Koza was present to answer any audience or Board questions.

**Fire Department Report**

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for year-to-date total was 22. He reported the total hours of training for April were 58.25 hours, in House 55 and webinars 3.25. Burn Permits year to date 36. Monthly Apparatus Checks 21.25 Hours. Engine 234 scheduled for annual maintenance in May also getting quote on Pump Seal. Brush Truck 260 sent for maintenance on May 4<sup>th</sup> and Annual Hose and Ladder Testing on all Engines 5/3/2023. Annual Maintenance on Engines 222, 220 and 221 will cost around \$1500 per Apparatus with an estimated cost of \$4500. Department Needs: Gear Extractor(Washer), Printer, Computer, New 5/11 Gear for those Members who need it, New Class A Dress Clothes for Members that need it. Fire Chief also mentioned that Oath of Office was given by Clerk Christina Price to majority of the Fire Fighters and another meeting will be arranged for the rest.
- Fire Works Discussion - The Fire Department, Christina Price and Dennis Krotzer will be raising money for Fireworks on June 2<sup>nd</sup> and June 3<sup>rd</sup> as the Township is short about \$7500 this year. It was also requested if anyone else is interested in helping. Robin Doyen resident on Hills Road is opposed to the Fireworks and Fire Balls. Would also like to see a fence installed to separate her property from the Townships so she does not have to see the Fire Fighters trainings and is also concerned about the property line. Dennis Krotzer presented a cost for a survey and mentioned he would request that she pays for half moving forward.
- Memorial Day May 28<sup>th</sup> starting at 1:00pm. There were questions about who was in charge of supplying the Memorial Day Flags for the Street scape to the Cemetery. If needed the Township Board Agreed to help pay for the cost of the Flags.

**Fire Hydrant Rental with the Village- Postponed**

**Medic One** – Dennis Krotzer gave a brief report. David Wolf read Resolution 23-6 to appoint a representative to Medic Ones Board of Trustees, seconded by Larry Klug. . By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

**Assessors Report-** Dennis Krotzer read the Assessors report.

**Treasurers Report**

William Hurst presented a corrected Treasurers Report from March 2023.

William Hurst presented the Treasurers report as of April 2023, Baroda Township Funds had cash balances as follows: General Fund \$655,990.61, Library Fund, \$58,516.73, Road Fund, \$80,991.56, Baroda Police Fund, \$177,034.73, Fire Maintenance Fund, \$261,063.48, Fire Equipment Fund, \$113,256.14 Rubbish, \$258,672.82, Ambulance Fund, \$52,737.76, Building Fund, \$70,330.49, Water Fund, \$144,024.67, and Tax Fund, \$17,727.19.

Dennis Krotzer made a motion to approve the Treasurers report as Ambulance Fund being corrected, supported by David Wolf. Vote. All yes. Motion Carried.

### **Ordinance Officer Report**

No Report

### **Clerks Report**

\*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

\* **Christina Price presented the Bills Report.** After further discussion Larry Klug moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

\* **Budget Amendments for May 2023-** After further discussion David Wolf moved to approve the budget amendments, seconded by Dennis Krotzer. Vote. All yes. Motion Carried.

\***Christina Price reported that the Planning Commission** is recommending that the Township moves forward with the park recreation plan as the Village still does not have an answer to joining the Township and the Village still plans on receiving more quotes. Christina mentioned that she reached out to Wightman and they mentioned there still is a grace period of a month or two to be able to meet the DNR Grant deadline for 2024. After further discussion it was decided to give the Village 30 more days to make a decision.

\* **Cemetery Management and Conference** – Christina Price would like to attend the Cemetery Management Conference in August. After further discussion pricing is needed and will be discussed at the June Meeting.

\***Township Audit** – The Township Audit will have already started with the pre audit document gathering. The Auditors will be in the office the week June 19<sup>th</sup>, 2023.

### **Maintenance Report**

Dennis Krotzer mentioned that he will be doing an employee review for the Sexton/Maintenance Supervisor that was missed last year. He is recommending a moving that position to \$24 as Lake Township just raised their sexton wages from \$27/hr to \$28.97/hr which is approximately 7.3% increase which was given to all Lake Township Employees this year. After further discussion Dennis Krotzer made the motion to increase the wages to \$24/hr, seconded by Larry Klug. By Roll Call Vote- Voting Yes; David Wolf, Dennis Krotzer, Larry Klug. William Hurst Decided to abstain and Christina Price abstained as this employee is her husband. Motion Carried with 3 votes.

Dennis Krotzer mentioned that he and Michael Price will be doing an employee review for the part time Maintenance employee Scott Shalow. Dennis is recommending moving his pay to \$17/hr. After further discussion Dennis Krotzer made a motion to increase Scotts pay to \$17/hr, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price.

### **Building Department**

**Introduction to New Building Inspector** – Jim Nelson was present and answered any questions that the Township Board had.

**Zoning Administrator BS&A Building Department** – It was discussed that Jim Nelson, Ryan Keough, William Hurst and Christina Price will be doing a remote conference with BS&A to learn more about how it would benefit the Township.

**Building Department Laptop Quotes** – Christina Price presented a quote from Ravitron for 2 Building Laptops and 1 Township Laptop. After further discussion David Wolf made a motion to purchase 3 laptops for \$5,091.00

### **Unfinished Business-**

**Broad Band Update** – William Hurst gave a brief update and Teri Freehling did as well. More details to come as it is getting closer to the Grant decision.

#### **Lake Township Sewer Contract – Postponed**

**Hess Lake Park Cameras** – After reviewing the quote the Township Board had more questions. Christina Price will look into the questions and report back in June.

**MGU Contract** – Dennis Krotzer is to look into the Contract to see which paragraph was at question.

**Appraisal on Cleveland Rd Property** – It was discussed that Roger Zielke will be getting an additional appraisal and would like \$17,500 per acre. Dennis Krotzer and Christina Price plan to have a meeting with Roger to discuss the additional appraisal and report back at the June meeting.

**Gum Wood Tree at Hess Lake Park North of Parking lot** – The quote was presented for \$1,750.00 after further discussion Larry Klug made a motion to accept the quote and have the gum wood tree removed and stump ground, seconded by Dennis Krotzer. By Roll Call Vote- Voting Yes; David Wolf, Dennis Krotzer, Larry Klug and Christina Price. William Hurst Abstained. Motion Carried.

### **New Business –**

**Library Additional Contribution** – After further discussion Dennis Krotzer made a motion to give an additional contribution of \$6,000 from the Library Fund to Lincoln Township Library, seconded by William Hurst. By Roll Call Vote- Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price.

**Emergency Management 23-7** – Resolution 23-7 was presented and after further discussion Dennis Krotzer Made a motion to appoint Fire Chief Chris Burch to serve as the primary emergency management liaisons for Baroda Township, seconded by William Hurst. By Roll Call Vote. Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Motion Carried. It was noted that James Zobl's name needed to be changed to William Hurst.

### **Minutes-**

After further discussion Dennis Krotzer made a motion to accept the minutes as presented for 4/17/2023, supported by David Wolf. Vote-All Yes. Motion Carried.

**Supervisors Comments** – None

**Audience Comments** –None

Dennis Krotzer made a motion to adjourn the meeting at 9:07pm, supported by Larry Klug, Vote- All Yes. Motion Carried.

Christina Price,  
Baroda Township Clerk