

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**June 19<sup>th</sup>, 2023**

The Baroda Township Board met on Monday, June 19<sup>th</sup>, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst, Larry Klug. There were 18 audience members. The meeting was opened at 7:02pm with a recitation of the Pledge of Allegiance.

**Guest:** Miss Baroda Scholarship pageant- Krista Wolf was present along with the Court and talked about how they operate and their participation within the community.

**Guest:** Dolly Madison from 97.5 Radio Station and Rayann Shaer were present to talk about Five Star Heating and Cooling wanting to purchase ad libs for Baroda Fire Works in exchange for a banner at the event. After further about keeping it fair to all sponsors it was decided to plan on some type of banner to include all donors. Christina Price made a motion to approve the advertising on 97.5 radio, with Dolly mentioning that Five Star Heating and cooling is sponsoring the advertising on the station, supported by Dennis Krotzer. Vote All-yes. Motion Carried.

**Library Report**

The library report for May 2023 was reported by, Director Joelle Wake. Baroda Check out Counts for May, 2023 was reported at 462 based on the population 2,835. Upcoming services: Bag sale is June 24<sup>th</sup>, roof is complete, cameras will be installed and they are getting ready for their audit. They have a summer adventure challenge that you pick your own goals for how many books you read and then get a prize.

**Police Report-** Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 224 calls for May 2023. Lake Twp. had 184, Baroda Twp. 47, Baroda Village 18 and 19 outside our jurisdiction. Lieutenant Wesley Koza was present to answer any audience or Board questions.

**Fire Department Report**

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for year-to-date total was 29. He reported the total hours of training for May were 187.50 hours. Burn Permits year to date 51. Apparatus Maintenance: Engine 234,220 and annual hose and ladder testing is complete. Department Needs: Gear Extractor(Washer), Printer, Computer, New 5/11 Gear for those Members who need it, New Class A Dress Clothes for Members that need it. Needed Equipment: SCBA Bottles need hydrotested and new packs and SCBA Bottles need to be budgeted for pay a third at a time. Grants are currently being looked into for Equipment. Donations: Ausco Donated a new printer, Walgreens donated 20 cases of water and 30lbs of candy. Accomplished department goals were discussed and New Goals. It was discussed to have about hiring an outside instructor and after further discussion Dennis Krotzer made a motion to spend up to \$4000 for CPR Training, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried.

Fire Department building needs: New Emergency Exit Sign, Bathrooms and showers for male and female firefighters, both doors on rear of station rotten or broken, all bay floors need refinished, walls need painted, lights need updated in meeting room and apparatus bays. Quotes are to be received for new lights. An estimate is to be received for the plumbing for Gear Extractor.

- Fire Works Discussion – Discussed above and everything was all set.
- Dennis Krotzer mentioned that he approved letting the football team stand at the intersection to collect money with the proper safety equipment.

**Medic One** – Dennis Krotzer gave a brief report about an agreement for ambulance service by and between Medic One and City of Coloma, Coloma Charter Township, Hagar Township, City of Watervliet and Watervliet Charter Township.

**Assessors Report-** Dennis Krotzer read the Assessors report.

**Treasurers Report**

William Hurst presented the Treasurers report as of May 2023, Baroda Township Funds had cash balances as follows: General Fund \$632,219.41, Library Fund, \$2,770.99, Road Fund, \$66,364.06, Baroda Police Fund, \$178,007.09, Fire Maintenance Fund, \$247,569.75, Fire Equipment Fund, \$106,688.24 Rubbish, \$235,439.32, Ambulance Fund, \$50,150.38, Building Fund, \$67,698.58, Water Fund, \$144,053.56, and Tax Fund, \$17,727.91. David Wolf made a motion to approve the Treasurers report, supported by Larry Klug. Vote. All yes. Motion Carried.

## **Ordinance Officer Report**

No Report

## **Clerks Report**

\*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

\* **Christina Price presented the Bills Report.** After further discussion Dennis Krotzer moved to approve the bills report, seconded by William Hurst, Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

\* **Budget Report-** This was presented

\***Christina Price reported that the Planning Commission** is moving forward with a joint Park Recreational Plan with the Village and more details to come. The Planning Commission has started working on the Master Plan Survey.

\* **Cemetery Management and Conference** – After further discussion Dennis Krotzer made a motion to approve Christina Price and Michael Price to attend the Cemetery Management Conference and for Michael Price to be paid for his time in the conference, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, 111` Larry Klug, Christina Price(Abstained)d Voting No, None. Motion Carried

\***MTA Annual Membership** – After discussion Dennis Krotzer made a motion to approve the annual membership with the MTA Membership, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

\***Tabulators/Vat 3 Year Replacement**– Christina Price mentioned that in 3 years all of the Election equipment will need to be replaced that will cost about \$24,000.

\*Clerks Desk Top Computer – Christina mentioned that Dave Ravitch mentioned that a new computer is needed and a quote was presented and the Board would like to have Tom Giudice from the Fire Department look into getting a quote.

Credit Card Policy- Christina Price introduced a Credit Card Policy that is required and was mentioned by the Auditors to take action. After further discussion David Wolf made a motion to approve the policy as amended, Supported by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug, Dennis Krotzer and Christina Price. Voting No, None. Motion Carried

## **Maintenance Report**

### **Building Department**

**BSA Quotes**– Questions and concerns to be addressed about the pricing on the different quotes.

**Building Department Laptop Quotes** – Tom Giudice is to look into the iPads for the Building Department.

### **Unfinished Business-**

**Broad Band Update** – William Hurst gave a brief update and Teri Freehling did as well. More details to come as it is getting closer to the Grant decision.

**Lake Township Sewer Contract– Postponed**

**Hess Lake Park Cameras –**

**MGU Contract** – Dennis Krotzer is to look into the Contract to see which paragraph was at question.

**Purchase Agreement Resolution 23-7-** For Parcel number 11-02-0015-0024-15-0, owned by Roger Zielke. After discussion Dennis Krotzer offered the resolution as amended, supported by Larry Klug to purchase the property for \$87,750.00 and pay for it out of the General Fund. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug, Dennis Krotzer and Christina Price. Voting No, None. Motion Carried

**Columbarium Agreement with Pike Funeral Home** – After further discussion David Wolf made a motion to approve the agreement as of June 19<sup>th</sup>, 2023 as written, supported by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug, Dennis Krotzer and Christina Price. Voting No, None. Motion Carried

### **New Business –**

**Singer Lake Trail Sign Invoice** – After further discussion the Board decided to send Mark Gardner the invoice for the Township to be reimbursed as he was the Homeowners person of contact that made the verbal agreement with the Townships Zoning Administrator for reimbursement of the new Singer Lake Trail sign.

**Frank Small Statue in from of Municipal Building** – Chuck Carpenter addressed the Township Board in requesting the cost of \$100 be covered to and labor will be donated to recondition the Statue donated by Frank Small. After

further discussion Dennis Krotzer made a motion to approve paying the amount requested with billing the Village for half, seconded by William Hurst. Vote-All Yes. Motion Carried.

**Michiana Recycling (LRS) Issues** – It was discussed that there has been on going issues with recycling being missed and regular trash. Dennis Krotzer and Christina Price have been in contact with Michiana (LRS) and was told that the issues are being addressed.

**Cemetery Headstone Volunteer Work** – Christina Price mentioned that someone contacted her in regards to having college student clean headstones in the Ruggles Cemetery. It was agreed that they would work in the old section.

**Dirt Pile Industrial Park** – There was discussion to offer a slip in the cost to remove the dirt, this will be addressed at the July's meeting.

**Berrien County Trail Master** – This had no interest of approval from any of the Board Members as details were not available such as the Master Plan.

**Southwest Michigan Regional Chamber Membership** – The Board agreed to join while the membership was free until the end of the year.

**Proposal Arnt Asphalt** – The Board needed more details

**Flags** – Ordering bulk flags to split with Village was discussed pricing is needed, will be addressed in July.

**Street Sign Request** – Rocky Andreini is asking to have the Township Purchase Street Signs so he will be able to give them as gifts to family members. The board is not in favor of starting this type of business for the Township.

#### **Minutes-**

After further discussion Dennis Krotzer made a motion to accept the minutes as presented for 5/15/2023, supported by David Wolf. Vote-All Yes. Motion Carried.

**Supervisors Comments** – None

**Audience Comments** –None

Dennis Krotzer made a motion to adjourn the meeting at 10:20pm.

Christina Price,  
Baroda Township Clerk