

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**August 21<sup>st</sup>, 2023**

The Baroda Township Board met on Monday, August 21<sup>st</sup>, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst and Larry Klug. There were 11 audience members. The meeting was opened at 6:59pm with a recitation of the Pledge of Allegiance.

**Guest: Hungerford Nichols** – Ryan Marschke and Maria Hurtado were present to give review the Township 2022-2023 audit.

**Guest: R & R Pyrotechnics** – Mike Rinella and Joe Rhew were present to present their quote of a three-year contract for Baroda Fireworks display. This will be reviewed and discussed at the next Township Board Meeting.

**Library Report**

The library report for July 2023 was reported by, Director Joelle Wake. Baroda Check out Counts for July 2023 was reported at 857 based on the population 2,835. Upcoming services: Proctoring Services beginning in September the library will begin proctoring exams. Request must be scheduled at least seven working dates prior to the session. Updated Books for Kids Club Kits. Music on the Lawn September 21 at 6:30pm, Nutribullet Class August 21<sup>st</sup> and September 11 Commemorative Wall. Summer Adventure Challenge 2023, 16,297 people visited the library, 1,058 people signed up for the summer adventure challenge, 114 programs offered, 3,628 people attended the programs, 33 outreach programs offered, 694 people attended outreach programs.

**Police Report-** Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 368 calls for July 2023. Lake Twp. had 222, Baroda Twp. 60, Baroda Village 62 and 24 outside our jurisdiction.

**Fire Department Report**

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for year-to-date total was 48. He reported the total hours of training for July were 79 hours, in House 76, Outside 3. Burn permits year to date 73. Needed Equipment: Washer/Gear Extractor, Hose, Hose for reel on pickup, hand Held wands for traffic control. After further discussion Dennis Krotzer made a motion to approve spend \$8,900.00 on the Washer/Gear Extractor (plus Shipping), Hose, Hose for reel on pickup, hand Held wands for traffic control, supported by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- Accomplished Department Goals: Applies for grants from the State Totaling \$20,000 for PPE Purchased over the last year, 3 sets of Class A Dress Uniforms Ordered for students in class to graduate and new lights installed in the meeting room and truck bays.
- Drain solution for Washer – It was discussed that we could get pricing for the concrete to be cut out for the plumbing and have the plumber do the plumbing work and pull a permit.
- Fireworks Update: There was \$30,109.77 raised, expenses will be calculated to figure the carry over for next year.
- Fire Department landscaping/Hall Landscaping: It was agreed by the Board to have the maintenance department remove the landscaping in front of the Fire Department and along the Hall side of the building.
- New Goals: Station Computer, All Firefighters signed off of Engine 220, October 9<sup>th</sup>, CPR Class, Training officer Certified Instructor 1 Class, Fire Department Fun Dat, Fire Prevention week Holding an open House and demonstration.
- Fire Department Building Needs: New Emergency Exit Signs, Bathrooms and showers for male and female firefighters, both doors on rear of station rotten or broken, all bay floors need refinished and walls need painted.
- Incident Report: Christina Price reported that there is a worker comp. claim that needs to be reported as a firefighter was injured three months ago. After further discussion Dennis Krotzer made a motion to approve claim to be reported, seconded by David Wolf. Vote-All yes. Motion Carried.

**Medic One** – Dennis Krotzer gave a brief report.

**Assessors Report-** None

### **Treasurers Report**

William Hurst presented the Treasurers report as of July 2023, Baroda Township Funds had cash balances as follows: General Fund \$641,241.96, Library Fund, \$4,597.65, Road Fund, \$68,189.82, Baroda Police Fund, \$133,412.62, Fire Maintenance Fund, \$234,749.57, Fire Equipment Fund, \$107,478.28 Rubbish, \$207,329.03, Ambulance Fund, \$46,877.78, Building Fund, \$72,295.82, Water Fund, \$143,558.30, and Tax Fund, \$74,064.13 – Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by David Wolf. Vote. All yes. Motion Carried.

- William Hurst mentioned that he would like to get details about investing some of the Township's reserve to earn interest over time as interest rates are up.

### **Ordinance Officer Report**

No Report

### **Clerks Report**

\*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

\* **Christina Price presented the Bills Report-** After discussion, Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

\* **Budget Amendments** – After further discussion Dennis Krotzer made a motion to approve the Budget Amendments for August 21<sup>st</sup>, 2023, supported by David Wolf. Vote-All Yes. Motion Carried.

\***Christina Price reported that the Planning Commission** did not meet in August and will resume in September. She also mentioned that she received a quote from Oscars for doing the paper printing only and it was \$1741.20 and she decided to printing fold and stuff on her own. She has 30 hours into the project and would like to be compensated for her time. After further discussion Dennis Krotzer made a motion to approve paying her \$750.00 for her time, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

\***Sage Accounting Program-** Christina Price reported that her accounting program is having a few issues and in order to receive help the Township will need to purchase either a 1- or 2-year support plan. William Hurst and Christina will look into upgrading the program to the cloud and what the cost will be.

\***Early Voting Discussion** – Christina Price mentioned that the Board will have a special meeting called before the next regular meeting to vote on where the Townships Early Voting will take place.

\***Ruggles Cemetery** – As Requested by the Board, David Wolf reported an estimate of what the cost would be to start and move the dirt from Holden Rd to Ruggles Cemetery. After further discussion Dennis Krotzer and Christina Price will work on getting an Engineering quote to start this project. Christina Price also reported that the Township should be able to use grants to fulfill this project as the cemetery would be considered apart of the park recreational plans.

### **Maintenance Report**

No Report

### **Building Department**

**Zoning Administrator BS&A Building Department** – David Wolf reported that he spoke with BS&A and there is not much leverage, but there was an agreement to get the training down to 2-3 Days. There was discussion about combining training with the Village and it was agreed that it would make training longer. This will be discussed at a future date.

**IPads for Building and Zoning Department** -Postponed

**International Property Maintenance Code** – It was discussed that in 2015-2016 the Township Board voted as a resolution and not an ordinance. Christina Price mentioned that the ordinance numbering needs work and will try to get this completed for next month's meeting. Postponed

**Solar Panel Ordinance** - Postponed

### **Unfinished Business –**

**Broadband** – William Hurst and Teri Freehling gave a brief update on Broadband.

**Lake Township Sewer Contract** – Postponed

**MGU Ordinance** – Christina Price reported that she is waiting for a response from the Attorney on how to handle updating and posting as an ordinance since there was an expiration date.

**Cleveland Road Property** – Roger Zilke had his property surveyed and the interested parcel size will be 4.37 acres at \$17,500 an acre totaling \$76,475.00

**Dirt Pile Industrial Road and Holden Rd to Ruggles Cemetery**– David Wolf submitted a Memo explaining what it would take to move the dirt from Holden Rd to Ruggles Cemetery. There was a breakdown of the cost and there was discussion of receiving an Engineering quote from Wightman. This will be discussed further at the next meeting.

**Proposal Arnt Asphalt** – Information is needed and will be discussed at the Special Meeting.

### **New Business –**

**Wightman Invoice** – Dennis Krotzer presented a quote for Wightman that was from updating the construction and project cost for the Fire Departments Fire Station. After further discussion Dennis Krotzer made a motion to approve paying this out of the General Fund, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

**General Appropriations Act Amendment** - Postponed

**Janitor Service** – It was discussed to find a new Janitor

### **Minutes-**

After further discussion Dennis Krotzer made a motion to accept the minutes as amended 7/17/2023 supported by David Wolf. Vote-All Yes. Motion Carried.

**Supervisors Comments** – None

**Audience Comments** –None

Dennis Krotzer made a motion to adjourn the meeting at 8:59pm, supported by David Wolf, Vote- All Yes. Motion Carried.

Christina Price,  
Baroda Township Clerk