

BARODA TOWNSHIP
Board Meeting Minutes
October 16th, 2023

The Baroda Township Board met on Monday, October 16th, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members David Wolf, Christina Price, William Hurst, Larry Klug and Dennis Krotzer. There were 5 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest

Tom Huiseya and Andre Price from LRS were present to discuss the issues that have been happening with the trash and recycling for Baroda Township and Village. They presented a map of the routes that were incorrect and needed to be corrected, pictures of what residents are leaving in the recycling bins that do not get picked up. They also mentioned an issues with the recycling cans being labeled wrong and so they were being missed and that they are correcting it. After further discussion they are to submit an action plan to correct the on-going issues.

Library Report

The library report for September 2023 reported by, Director Joelle Wake. Baroda Check out Counts for September 2023 was reported at 578 based on the population 2,835. Upcoming services: Tea tasting with Apothica Teas on October 18th, 2023, S'mores October 20th, 2023, Baby Bouncers Every Friday, Computer Basics October 24th, 2023 at Baroda Township Municipal Buildings Meeting room.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 243 calls for September 2023. Lake Twp. had 152, Baroda Twp. 50, Baroda Village 24 and 17 outside our jurisdiction.

Fire Department Report

- Assistant Fire Chief Donnie Johnson gave the Fire Department report. He reported total incidents for year-to-date total was 67. He reported the total hours of training for September were 78 hours, in House 50, Off Site 28. Burn permits year to date 95. Dry Hydrant – It was reported that the end of the dry hydrant at singer lake is damaged and covered in debris. It will need to be expanded into the lake more, the estimated repair cost will be around \$700.00. New Goals: Fire Chief Chris Burch would like to attend the Michigan Fire Instructors Conference in Traverse City November 30th, 2023- December 2nd, 2023. The cost for the conference is \$250.00 plus an annual membership of \$100. Will also need lodging. Station Computer, All Firefighters signed off on Engine 220 and moving to bigger Apparatus, Fire Department Fire Department Fun Day 2024.
- AED: Power heart- After further discussion Dennis Krotzer approved to purchase the AED Power heart G# Battery for \$473 and up to \$500 for shipping, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- Fireworks Update: Christina Price presented all of the Fireworks quotes and after further discussion Dennis Krotzer made a motion to approve spending \$27,000 and a one-year contract with R&R Pyrotechnics, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Medic One – Dennis Krotzer presented the Medic One Report.

Assessors Report- None

Treasurers Report

William Hurst presented the Treasurers report as of September 2023, Baroda Township Funds had cash balances as follows: General Fund \$611,756.19, Library Fund, \$4, 006.43, Road Fund, \$67,597.56, Baroda Police Fund, \$132,820.36, Fire Maintenance Fund, \$196,181.89, Fire Equipment Fund, \$106,470.97 Rubbish, \$168,296.77, Ambulance Fund, \$40,558.76, Building Fund, \$75,656.15, Water Fund, \$143, 022.63, and Tax Fund, \$102,819.48. Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by David Wolf. Vote. All yes. Motion Carried.

CD Investments- October 2023 – October 2024 – William Hurst presented a document on investment amounts for each fund. After further discussion David Wolf made a motion to approve these investments as amended per Insurance coverage of \$250,000 per fund. Seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Resolution 23-10 - Opposing Legislation to bypass local units in the permitting and location of Utility Scale renewable Energy Facilities. After further discussion William Hurst Moved, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Ordinance Officer Report

No Report

Clerks Report

*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

* **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

* **Budget Amendments** – After further discussion Dennis Krotzer made a motion to approve the Budget Amendments for October 16th, 2023, supported by David Wolf. Vote-All Yes. Motion Carried.

***Quarterly Budget Report** – Was presented and given to the Board for their review.

***Christina Price reported that the Planning Commission** –Gave a reminder of the public hearing scheduled on November 6th, 2023 at the Village of Baroda's regular Village Meeting. The planning Commissioners will meet with Wightman at their November meeting to review the Draft Master Plan.

***Early Voting Contract-** David Wolf made a motion to approve Christina Price signing the Early Voting contract as presented, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

***September 30th, Monument Class Update-** Christina Price reported that the Monument preservation class was a success and would like to set up classes with her leading them next summer/fall if possible, for the community. She will be checking with the Attorney to see if the Township will be able to purchase supplies or if she will need to seek donations.

***Trial and Treat** – Christina Price gave a brief report stating that everything is set for this event to take place.

***FEMA Classes/Mileage/Food** – Christina Price reported that is will be attending the last two FEMA classes in October and November. The Board is ok with reimbursement for Mileage and Food.

***Clerk Computer-** Christina Price Mentioned that she has not ordered the previous computer that was voted on and that the current IT person recommended a different computer that would be more suitable. After further discussion Dennis Krotzer made a motion to purchase New EliteOne Computer with a 3-year warranty for \$2,520.00, support by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Maintenance Report

Larger Vacuum for Leaves – There is a request for a larger Vacuum to suck leaves in the cemetery and park. This will be discussed at budget time.

Building Department

International Property Maintenance Code – Property Maintenance Ordinance No 39 was introduced and replaces Ordinance No 37. After further discussion Dennis Krotzer made a motion to adopt Ordinance No. 39 and to have it replace Ordinance No 37, supported by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Solar Panel Ordinance – Postponed Christina Price mentioned that the Township Attorney will be working on this for the Township.

Laptops-It was decided to let the Zoning and Building Inspector pick out laptops for the amount that was previously voted on and approved. Christina Price will talk to them about the amount after researching it.

Unfinished Business –

Hess Lake Park 17acre Field- It was decided by the board to wait for the park recreational plan to be finished and reviewed and then to figure out an over all plan of the project.

Broadband – William Hurst gave a brief report on Board band mentioning that MEC is waiting on an agreement to be finalized and there are future meetings that will give more information.

Lake Township Sewer Contract – Postponed

Cleveland Road Property – It was reported that we are currently waiting for the survey of the property and Split. The property owner is currently working with Assessor.

Abonomarch Survey and Topography – The Topography was presented and reviewed. It was recommended that Christina Price get more quotes for hauling the dirt between properties and she only received one from Oselka Constructors Co., as Hollerbach Excavating Inc. was not interested in giving a quote for the project. David Wolf will assist in helping with recommendations for local companies.

Logo Magnets – Christina Price gave a quote for 4" round magnets that could be either indoor at \$1.05 each min of 1000pc, or outdoor at \$2.75 min of 200pc. After further discussion Dennis Krotzer made a motion to purchase the outdoor magnets for \$550.00, seconded by Larry Klug. Vote. All Yes. Motion Carried. Christina also presents the idea of shirts and hats with logos that will be reviewed and discussed at a later date.

New Business –

Janitor Service- Christina Price presented one application that she was able to receive after weeks of advertisement and after further discussion made a motion to hire Spotless House Keeping, LLC to clean the Municipal Building at a weekly rate of \$160.00, seconded by Larry Klug. Vote. 3 to 2, Motioned Carried.

MGU Ordinance No. 40 Replaces Ordinance No. 20 – Christina Price presented MGU Ordinance No. 40 that will replace Ordinance No. 20 with change of paper publication in the agreement from Herald Pallidum to Berrien County Record. After further discussion Dennis Krotzer made a motion to adopt Ordinance No. 40 and to Rescind/Replace ordinance No. 20, supported by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Amending Ordinance Number 38 to 38-1 – Christina Price presented the amended Ordinance number 38 to 38-1 as this was a repeated ordinance. After further discussion Dennis Krotzer made a motion to Adopted the Ordinance Amendment as presented, supported by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Amending Ordinance Number 37 to 37-1 – Christina Price presented the amended Ordinance number 37 to 37-1 as this was a repeated ordinance. After further discussion Dennis Krotzer made a motion to Adopted the Ordinance Amendment as presented, supported by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Minutes-

After further discussion Dennis Krotzer made a motion to accept the minutes as presented 9/18/2023 supported by David Wolf. Vote-All Yes. Motion Carried.

Supervisors Comments – The Supervisor mentioned he learned a few things at the conference he attended and mentioned he plans on working on learning more of the General Ledger numbers for the Budget and that the Board may want to consider splitting out the Clerks additional duties from statutory duties in case there was ever a new Clerk, as the Clerk is not responsible to do the additional duties.

Audience Comments –Cindy Shepard talked about adding a few more details to the minutes and telling what has previously happened at meetings and also asked about if there was ever discussion about having a budget committee.

Dennis Krotzer made a motion to adjourn the meeting at 9:45pm, supported by Larry Klug, Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk