

BARODA TOWNSHIP
Board Meeting Minutes
December 18th, 2023

The Baroda Township Board met on Monday, December 18th, 2023 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, Christina Price, William Hurst, Larry Klug and David Wolf. There were 3 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

The library report for November 2023 was reported by, Director Joelle Wake. Total Collections/Circulation for Baroda based on population of 2,835 was 708.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 315 calls for November 2023. Lake Twp. had 197, Baroda Twp. 78, Baroda Village 20 and 20 outside our jurisdiction. Baroda Lake Police Department Proposed Budget was presented. After further discussion David Wolf made a motion to approve it as presented by the Police Board, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Fire Department Report

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for the month of November 2023 were 3 and year to date was 74. He reported the total hours of training for November were 105.75 hours, in House 36.5, Offsite 35, Online 9.75, Truck Checks 24.5. Burn Permits requested 11, year to date total is 115. Accomplished Department Goals were discussed, New Goals, Department needs, David Wolf made a motion to approve spending up to \$1000.00 on Milwaukee 9in Cordless cut-off set, seconded by Dennis Krotzer. Vote-All Yes Motion Carried. Turn out gear dryer after further discussion David Wolf made a motion to approve spending up to \$750.00 on parts to build the dryer, seconded by Dennis Krotzer. Vote- All Yes Motion Carried.

Fire Hydrant Rental with the Village- Postponed

Medic One – Dennis Krotzer gave a brief report and mentioned the bylaws passed.

Assessors Report- Dennis Krotzer read the Assessors Report.

Treasurers Report

William Hurst presented the Treasurers report as of November 2023, Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$347,316.68	CD Balance, \$250,849.30
Library Fund =	Cash Balance, \$3957.40,	CD Balance, \$50.15
Road Fund =	Cash Balance, \$7,970.06	CD Balance, \$45,152.89
Baroda Police Fund =	Cash Balance, \$10,348.31	CD Balance, \$70,237.80
Fire Maintenance Fund =	Cash Balance, \$28,806.91	CD Balance, \$140,475.60
Fire Equipment Fund =	Cash Balance, \$25,036.70	CD Balance, \$75,297.66
Rubbish Fund =	Cash Balance, \$14,769.77	CD Balance, \$115,347.94
Ambulance Fund =	Cash Balance, \$5,384.00	CD Balance, \$30,101.92
Building Fund =	Cash Balance, \$15,032.08	CD Balance, \$60,203.82
Water Fund =	Cash Balance, \$8,055.33	CD Balance, \$135,458.64
Tax Fund =	Cash Balance, \$44,269.93	CD Balance, \$50.15

– David Wolf made a motion to approve the Treasurers report as presented, supported by Dennis Krotzer. Vote. All Yes. Motion Carried.

Ordinance Officer Report

No Report

Clerks Report

*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

* **Christina Price presented the Bills Report.** After discussion David Wolf moved to approve the bills report, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

* **Budget Amendments-** Dennis Krotzer made a motion to approve the Budget Amendments as presented, seconded by William Hurst. Vote-All yes. Motion Carried.

***Planning Commission-** The Commissioners did not meet in December.

***Trail and Treat-** Christina Price presented the budget report for Trail and Treat and that \$592.03 will be a carry over for next year. She also presented a thank you letter for the board to sign and send out to the people and businesses that made donations.

***2024 Elections-** Christina Price gave a brief report on changes that will take place with the AVCB and Early Voting.

***Local Leadership Development Program-** Dennis Krotzer mentioned that Christina Price was excepted into the Local Leadership Development Program and that there will be 13 Session from January to July 2024. After further discussion Dennis Krotzer made a motion to approve paying \$1500 for her to attend this program, supported by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Maintenance Report

Larger Vacuum for Leaves – Will be discussed at Budget time.

Unfinished Business –

Hess Lake Park 17acre Field Next Steps – There was discussion on what the next steps would be since the Park Recreational Plan is completed and to learn about the Grant opportunities. It was also decided to rent the field to the West of the park an increase price will be discussed at a budget workshop.

Broadband Update – Dennis Krotzer presented Broadband Infrastructure ARPA Subrecipient Agreement. After further discussion David Wolf Made a motion to approve Dennis Krotzer signing the agreement, supported by Wiliam Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried. It was also discussed that the Township should be paying ARPA money by the 4th quarter in 2024 and by the 3rd quarter the Broadband project should be underway.

AT&T Metro Act Extension Agreement – After further discussion David Wolf made a motion to approve the extension agreement with AT&T Metro Act, seconded by Larry Klug. Vote-All Yes. Motion Carried.

Lake Township Sewer Contract – Postponed

Cleveland Road Property- Roger is working on getting the parcels split.

Republic Service – Christina Price reported that a meeting will be set with Republic in January. David Wolf and Dennis Krotzer requested to be at the meeting.

New Business –

Road Department- 2024 Matching Fund- After further discussion Dennis Krotzer made a motion to approve the Three-Year Local Road Project Summary for Baroda Township, supported by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Old Pavilion Window Door Quote – This will be discussed at the next meeting.

Berrien County Oblique Aerial Imagery Proposal – Ask the Assessor for her opinion.

Ruggles Cemetery Tree Quote – After further discussion David Wolf made a motion to approve the tree quote for \$1650.00 for Tree Amigos as long as they can provide Liability and Comprehensive Insurance.

Drain Invoice for 2/28/2024 - After further discussion Dennis Krotzer made a motion to approve paying the Drain Invoice for 23,083.41, supported by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried.

Resolution Adopting Federal Poverty Guidelines 2023-14- Resolution offered by Dennis Krotzer, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Resolution to Provide for Alternate Starting Dates for March BOR and to Provide for Hearing Protests by Appointment 2023-13- Resolution was offered by Dennis Krotzer, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Resolution to Accept Written Protest to the Board of Review 2023-15- Resolution was offered by David Wolf, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Minutes-

After further discussion Dennis Krotzer made a motion to approve 11/20/2023 minutes, seconded by David Wolf. Vote. All yes-Motion Carried.

Supervisors Comments – Dennis Krotzer mentioned that there is a plaque to purchase for the 100-year anniversary of the Township that is \$850, the Board Members were not interested in that price. Budget workshop was scheduled for December 27th, 2023 at 6:00pm.

Audience Comments –Trustee William Hurst asked if the cameras at the park have been reviewed yet, it was mentioned the Ravitron needs to show how to review the data. Fire department mentioned that February 3rd, 2-24 is the Fireman’s Appreciation Dinner at 6:00pm.

Dennis Krotzer made a motion to adjourn the meeting at 9:00pm, supported by William Hurst, Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk