

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**January 15<sup>th</sup>, 2024**

The Baroda Township Board met on Monday, January 15<sup>th</sup>, 2024 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, Christina Price, William Hurst, and David Wolf. Absent was Larry Klug. There were 2 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

**Library Report**

No Report was given due to bad weather conditions.

**Police Report-** Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 248 calls for December 2023. Lake Twp. had 162, Baroda Twp. 47, Baroda Village 18 and 21 outside our jurisdiction.

**Fire Department Report**

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for the month of December 2023 were 3 and year to date was 77. He reported the total hours of training for December were 66.50 hours. Total Burn Permits 121. Other items discussed: Accomplished Department, New Goals, Department needs, Smoke Alarm Install Program.

**Medic One** – None

**Assessors Report-** Dennis Krotzer read the Assessors Report.

**Treasurers Report**

William Hurst presented the Treasurers report as of December 2023, Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

|                                |                                   |                                 |
|--------------------------------|-----------------------------------|---------------------------------|
| <b>General Fund =</b>          | <b>Cash Balance, \$352,878.27</b> | <b>CD Balance, \$251,674.00</b> |
| <b>Library Fund =</b>          | <b>Cash Balance, \$3957.89</b>    | <b>CD Balance, \$50.30</b>      |
| <b>Road Fund =</b>             | <b>Cash Balance, \$7,970.06</b>   | <b>CD Balance, \$45,301.33</b>  |
| <b>Baroda Police Fund =</b>    | <b>Cash Balance, \$65,348.31</b>  | <b>CD Balance, \$15,484.15</b>  |
| <b>Fire Maintenance Fund =</b> | <b>Cash Balance, \$23,208.32</b>  | <b>CD Balance, \$140,937.45</b> |
| <b>Fire Equipment Fund =</b>   | <b>Cash Balance, \$23,492.59</b>  | <b>CD Balance, \$65,516.82</b>  |
| <b>Rubbish Fund =</b>          | <b>Cash Balance, \$30,464.27</b>  | <b>CD Balance, \$80,706.63</b>  |
| <b>Ambulance Fund =</b>        | <b>Cash Balance, \$5,796.63</b>   | <b>CD Balance, \$27,207.51</b>  |
| <b>Building Fund =</b>         | <b>Cash Balance, \$10,734.01</b>  | <b>CD Balance, \$50,392.02</b>  |
| <b>Water Fund =</b>            | <b>Cash Balance, \$8,062.95</b>   | <b>CD Balance, \$135,903.99</b> |
| <b>Tax Fund =</b>              | <b>Cash Balance, \$395,711.73</b> | <b>CD Balance, \$296,240.34</b> |

– David Wolf made a motion to approve the Treasurers report as presented, supported by Dennis Krotzer. Vote. All Yes. Motion Carried.

**Ordinance Officer Report**

No Report

**Clerks Report**

\*Christina Price presented an itemized credit card report with copies of all receipts that will be stated in the bills report.

\* **Christina Price presented the Bills Report.** After discussion David Wolf moved to approve the bills report, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried

\***Hess Lake Park Farm Field** – After further discussion it was decided to rent out the field at an increased rent price of \$125 an acre. Christina will contact the farmer.

\* **Budget Amendments-** Dennis Krotzer made a motion to approve the Budget Amendments as presented, seconded by William Hurst. Vote-All yes. Motion Carried.

\***Planning Commission-** There was a brief report given about the Master Plan being on hold until Wightman does a few changes with staffing.

\***Election Inspector pay for February 27<sup>th</sup>, 2024 Primary** - Christina Price ask to increase the Election workers to \$15 for Inspectors and \$16 for Chair. After further discussion Dennis Krotzer made a motion to increase wages for Elections workers as requested Supported by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried

### **Maintenance Report**

Maintenance Truck Tires – After further discussion David Wolf made a motion to spend up to \$1500 for new Cooper Tires for the Ford F150 Maintenance Truck, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried

### **Unfinished Business –**

**Hess Lake Park 17acre Field Next Steps** – A meeting will be scheduled at the February Meeting to discuss all three projects.

**Broadband Update** – There was brief discussion on updates that could take place in February.

**Lake Township Sewer Contract** – Postponed

**Cleveland Road Property-** Roger is working on the property split. A document needs to be received from Hophead Farms for not wanting first buyer rights on the land of interest and then an additional title search will be done.

**Republic Service** – Postponed

**Old Pavilion Window Door Quote** – It was recommended to get pricing on shipping.

**Berrien County Oblique Aerial Imagery Proposal** – Ask the Zoning Administrator his opinion.

### **New Business –**

**Holiday Schedule, Office Hours, Fire Board Meeting Dates, Planning Commission Meeting Date and Police Board Meeting Dates**– After further discussion Dennis Krotzer made a motion to approve Baroda Townships Holiday and Board meeting dates, Office Hours, Fire Board Meeting Dates, Planning Commission Meeting Date and Police Board Meeting Dates, supported by David Wolf. Vote. All Yes-Motion Carried.

**March Meeting Date and Public Hearing** – Christina Price mentioned that she will be at Clerk Institute for the March Meeting and asked to change the date. After further discussion Dennis Krotzer made a motion to move the Township Board Meeting and Public Hearing to March 25<sup>th</sup>, 2024 at 7:00pm, seconded by William Hurst. Vote. All Yes. Motion Carried. Dennis Krotzer also made a motion to approve the Salary Increases for the Township Officials to 4.5% and 5% for the Fire Department, seconded by William Hurst. Vote. All Yes. Motion Carried.

### **Minutes-**

After further discussion Dennis Krotzer made a motion to approve 12/18/2023, 12/27/2023, 1/10/2024 minutes, seconded by David Wolf. Vote. All yes-Motion Carried.

**Supervisors Comments** – None

**Audience Comments** –None

Dennis Krotzer made a motion to adjourn the meeting at 8:23pm, supported by David Wolf, Vote- All Yes. Motion Carried.

Christina Price,  
Baroda Township Clerk