

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**May 28<sup>th</sup>, 2024**

The Baroda Township Board met on Monday, May 28<sup>th</sup>, 2024 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. There were 5 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

**Guest - Representative Joey Andrews** – Christina Price Invited Representative Joey Andrews to attend the Township Meeting to discuss House Bills 5120, 5121, 5516, 5438 and to discuss the potential changes with the State Shared Revenue.

**Guest – Mark Schutze** – Mark Schutze asked about getting a Outdoor Assembly permit for July 13<sup>th</sup>, 2024 and August 31<sup>st</sup>, 2024 for blessing of the Snow Mobiles. After further discuss Dennis Krotzer made a motion to approve both events with proof of insurance and prepayments for the Fire Department of \$240 and the permit application of \$100 for the August race. Supported by David Wolf. Vote. All Yes. Motion Carried.

**Library Report**

None

**Police Report-** Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 210 calls for April 2024. Lake Twp. had 130, Baroda Twp. 40, Baroda Village 22 and 18 outside our jurisdiction.

**Fire Department Report**

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for the month of April 2024 were 6 and year to date was 21. He reported the total hours of training for April were 100 hours. Total Burn Permits for the month were 15 and year to date was 45. Other items discussed: Accomplished Department, New Goals, Department needs, Smoke Alarm Install Program. Fire Department purchase for 4 New Radios, 4 new gas meters and 2 full sets of Turnout gear. After further discussion David Wolf made a motion to approve spending \$18,989.204 to purchase 4 New Radios, 4 new gas meters and 2 full sets of Turnout gear, supported by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried  
There was also discussion about an auxiliary member driving the Tahoe during the parade. It was mentioned that the Auxiliary members are not on the insurance and have never been to drive any of the Fire Department vehicles. It was also discussed that all firefighters get signed off on each fire department truck including the Truck, Tahoe and Jeep.
- Fireworks Report – It was reported that a total of \$3,434.48 was a carry-over of donations and that the total amount collect to date is \$10,631.89. There was discussion about the Fire Department cooking food and selling it to the public. Fire Chief mentioned that Audra Johnson would be in charge of organizing the food operation. It was mentioned by Christina Price that all food should be accounted for even if it is donated. A spreadsheet with total numbers of food sold, total expenses and sales should be recorded. It was also discussed that all sales would pay the expenses back and balance would go to the Fireworks. The Board approved selling food for the July 3<sup>rd</sup>, 2024 Fireworks. There was also discussion about charging for parking in the main field. After further discussion David Wolf made a motion to approve charging \$10 per car to park in the school field, supported by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

**Medic One** – Dennis Krotzer gave a brief report on Medic One.

**Assessors Report-** Dennis Krotzer read the Assessors Report.

### Treasurers Report

William Hurst presented the Treasurers report as of April 2024, Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

<b>General Fund =</b>	<b>Cash Balance, \$231,209.22</b>	<b>CD Balance, \$485,700.25</b>
<b>Library Fund =</b>	<b>Cash Balance, \$6430.64</b>	<b>CD Balance, \$5113.37</b>
<b>Road Fund =</b>	<b>Cash Balance, \$4687.86</b>	<b>CD Balance, \$85,789.96</b>
<b>Baroda Police Fund =</b>	<b>Cash Balance, \$7643.53</b>	<b>CD Balance, \$306,512.25</b>
<b>Fire Maintenance Fund =</b>	<b>Cash Balance, \$34,011.45</b>	<b>CD Balance, \$258,056.62</b>
<b>Fire Equipment Fund =</b>	<b>Cash Balance, \$30,813.03</b>	<b>CD Balance, \$180,613.28</b>
<b>Rubbish Fund =</b>	<b>Cash Balance, \$33,546.83</b>	<b>CD Balance, \$237,084.70</b>
<b>Ambulance Fund =</b>	<b>Cash Balance, \$5,220.95</b>	<b>CD Balance, \$63,660.56</b>
<b>Building Fund =</b>	<b>Cash Balance, \$15,119.24</b>	<b>CD Balance, \$51,067.31</b>
<b>Water Fund =</b>	<b>Cash Balance, \$8,097.35</b>	<b>CD Balance, \$145,822.62</b>
<b>Tax Fund =</b>	<b>Cash Balance, \$7,751.11</b>	<b>CD Balance, \$15,183.38</b>

– Larry Klug made a motion to approve the Treasurers report as presented, supported by Dennis Krotzer. Vote. All Yes. Motion Carried.

### Ordinance Officer Report

No Report

### Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Budget Amendments-** None
- **Planning Commission-** Christina Price reported that the Arsh Group attended the last Planning Commission Meeting and the Master Plan is back on track. She also reported that two Special Land Use Permits were approved for 257 W. Shawnee and 11211 Hills Rd, with another Public Hearing for Junes meeting for 11522 Landon Rd.
- **Election Inspector Update** - Christina Price reported that everything went well for the May Election and the planning for the August 6<sup>th</sup> Primary is underway.
- **Legislative newspaper subscription** - Christina Price reported that she was interested in joining a Lansing Legislative Newspaper but after the cost findings it was decided not to join.
- **Clerks MiPMC Award** – Supervisor Dennis Krotzer read a letter from the Michigan Association of Municipal Clerks congratulating Clerk Christina Prices for her accomplishment in obtaining her Level One MiPMC Certification.
- **Neighbor by Neighbor** – Christina Price presented information about an organization out of New Buffalo called Neighbor by Neighbor. NBN will be able to help Baroda Residents in hardship in many different ways. Christina mentioned that she would like to create an event and the Date would be on July 17<sup>th</sup>, 2024 from 9am to 12pm at the Municipal Buildings meeting room. The Board supported this event and future relationship.
- **MTA Membership Renewal** – Christina Price presented the MTA Membership Renewal. After further discussion David Wolf made a motion to renew the Townships Membership for \$2,269.09.

### Maintenance Report

- None

### Building Department

- Solar Panel Ordinance – Postponed
- BS&A Building Department - Postponed

### Unfinished Business –

**Hess Lake Park Maintenance List** – Christina Price presented a general list of maintenance and repair items for Hess Lake Park. Pricing and more information will be gathered for the future.

**Cemetery Project** – Christina Price presented the quote from Dan Yerks of Wightman for the Ruggles Cemetery Expansion Conceptual Planning Services. After further discussion Dennis Krotzer made a motion to approve spending \$16,500 on the services offered, supported by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

**Cemetery GIS System** – Christina Price presented an updated quote from Ryan Miller of Wightman. After further discussion the Township Board decided to wait and see what the total project for the cemetery expansion will be.

**Broadband Update** – Dennis Krotzer reported that he has been trying to submit information to the Treasurer Department and is having issues. He will be working with MTA to help and has a help ticket with the Treasurer.

**Cleveland Road Property-** Waiting on a letter from Hophead farms to move forward.

**Library Additional Funds** – After further discussion Dennis Krotzer made a motion to give \$7,500 to the Lincoln Township Library as additional Funds, Supported by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

**Business Cards-** Christina Price reported that she plans to get business cards from Andrews University for everyone and the Board mentioned that they are in support of it.

### **New Business –**

**Appointment of Medic One Liaison** – After further discussion David Wolf made a motion appoint Supervisor Dennis Krotzer to be the Liaison for Medic One, supported by Larry Klug. Vote. All Yes. Motion Carried.

**Stanley Steamer Quote** – Christina Price presented a quote from Stanley Steamer, after further discussion it was decided to get an additional quote from **Heaven Scent**.

**Drain Maintenance Notice** – Drain Notice was reviewed for Miller #327

**Drain Meeting for July 10<sup>th</sup>, 2024** – It was reported that the Drain Commission will hold a meeting at the Municipal Building on July 10<sup>th</sup>, 2024 at 10:00am.

### **Minutes-**

After further discussion David Wolf made a motion to approve the minutes from April 15<sup>th</sup>, 2024, supported by Dennis Krotzer. Vote- All Yes. Motion Carried.

### **Audience Comments –**

Shelly Wiech the Berrien County Treasurer was present to introduce herself and to mention that she is running for re-election for Berrien County Treasurer.

Chuck Heit the Berrien County Sherriff was present to introduce himself and to mention that he is running for Berrien County Sherriff.

Audra Johnson Mentioned that she was the Auxiliary Member driving the Tahoe in the parade and referenced the SOP.

William Hurst mentioned that he plans to have some cemetery pricing information for the next Township Board meeting.

Teri Freehling mentioned House Bills 5188, 5189, 5190 for the Board member to pay attention too.

**Supervisors Comments** – Read a letter stating that he is re-running for Township Supervisor and will be on the August 6<sup>th</sup>, 2024 Ballot. He also mentioned his background and experience.

Dennis Krotzer made a motion to adjourn the meeting at 9:06pm, supported by David Wolf, Vote- All Yes. Motion Carried.

Christina Price,  
Baroda Township Clerk