

BARODA TOWNSHIP
Board Meeting Minutes
September 16th, 2024

The Baroda Township Board met on Monday September 16th, 2024 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, Dennis Krotzer, Larry Klug, David Wolf and Christina Price. There were 8 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

GUEST- Bubber Krone – Bubber asked the Township Board to pay for half of his parents Headstone that is incorrect because his parents were buried in the wrong spots. After further discussion Dennis Krotzer made a motion to approve paying for half of headstone repair of \$950 for a total amount of \$475 to St. Joe Monument Company, supported by Larry Klug. By Roll Call Vote – Voting Yes; David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, William Hurst. Majority Votes pass, Motion Carried

GUEST- Wightman- Dan Yerks from Wightman was present to discuss the engineering and project cost of Ruggles Cemetery Expansion. The estimated cost is \$235,000.00. There will be some changes to lower the project cost. There was discussion of having the Maintenance work on spreading the dirt that was recently brought in from the Pheasant Run Road project. There was also discussion about renting a small bulldozer.

Library Report

Director Joelle Wake was present to give the Lincoln Township Library Report. It was reported that for August 2024 total check outs were 14,843 and 818 of them are Baroda residents. Services: During their renovations they are bringing the library to you. The Book Dash program delivers books straight to any library patrons' doors. Upcoming Program Spotlight: Homeschool hangouts, Library card sign up month, Evolution of Naturalist: From lawn lover to native gardener and Pajama Jam.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 313 calls for August 2024. Lake Twp. had 198, Baroda Twp. 71, Baroda Village 24 and 20 outside our jurisdiction.

Fire Department Report

- Assistant Fire Chief Donnie Johnson gave the Fire Department report. He reported total incidents for the month of August 2024 were 5 and year to date was 51. He reported the total hours of training for August were 142hrs for National Fire Academy, 37.75 for Gas Meter and 20 Hrs for Officer 1 Training. Work Detail was reported. Total amount of Fair Hours was discussed and Christina Price mentioned the budget should increase and can be discussed during budget time. It was also discussed that new tire need to be purchased for the Fire Trucks per DOT/FTA standards. It was decided to get additional quotes beside the one that was presented for \$10,464.12.
- Fire Works Report – It was reported that the Township has permission to cut back the brush in the school field for Fireworks. Christina Price plans to give the school a map of what exactly will be cut back.
- Fire Department Corner Tree/Hall Landscaping – It was decided to remove the tree, Donnis Johnson wanted to remove it and take it home. The Maintenance Department will dig all the rocks out and put to landscaping material down and rocks.

Medic One – Supervisor Dennis Krotzer reported the amounts of write-offs for the month of August 2024.

Assessors Report- No Report was giving. Wiliam Hurst reported that Angela Story supports the Eagle GIS System if the Township can afford it. After further discussion it was decided to purchase the Eagle Program for a \$1000 annual fee split with the Building Fund. It was also discussed to see if there was a discount and if the best choice would be to join in January 2025.

Treasurers Report

William Hurst presented the Treasurers report as of August 2024 Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$203,120.90	CD Balance, \$492,208.66
Library Fund =	Cash Balance, \$4754.03	CD Balance, \$1,147.71
Road Fund =	Cash Balance, \$6,508.94	CD Balance, \$88,679.93
Baroda Police Fund =	Cash Balance, \$7,526.83	CD Balance, \$232,658.94
Fire Maintenance Fund =	Cash Balance, \$15,657.22	CD Balance, \$241,414.57
Fire Equipment Fund =	Cash Balance, \$11,943.17	CD Balance, \$188,059.84
Rubbish Fund =	Cash Balance, \$6,383.72	CD Balance, \$198,254.11

Ambulance Fund =	Cash Balance, \$4,399.33	CD Balance, \$56,150.51
Building Fund =	Cash Balance, \$11,076.44	CD Balance, \$51,751.58
Water Fund =	Cash Balance, \$6,989.14	CD Balance, \$139,570.78
Tax Fund =	Cash Balance, \$308,162.60	CD Balance, \$5,338.67

– Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by David Wolf. Vote. All Yes. Motion Carried.

Funeral Pricing Update- William Hurst reported that there will be no action with Pike Funeral Home or any Funeral Home based on the price increases starting October 1st, 2024. The funeral homes will be responsible to work details out and notify there clients of the Townships price increases.

Ordinance Officer Report

No Report

Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Budget Amendments-** This will be at next months meeting once all Journal Entries are done from the Audit.
- **Quarterly Budget Report-** This report was presented to the Board Members.
- **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Planning Commission-** Christina Price reported that Arsh Group will be attending the August Planning Commission Meeting to move forward on the Master Plan. There are corrections that need to be made on the Future Land Use map and Preliminary Master Plan.
- **Trail and Treat-** Christina Price presented the Trail and Treat report. She mentioned that the costs have increased and is looking for more donations. Everything is underway and looking good.
- **Audit Report** – Christina Price and Treasurer William Hurst reported that they scheduled the Auditors to attend the October Meeting instead of this meeting.
- **T-Mobile Grant for Hess Lake Park** – Christina Price mentioned that the grant is almost finished and will be submitting it before the deadline.

Maintenance Report

- None

Building Department

- Solar Panel Ordinance – Postponed
- BS&A Building Department – Postponed
- Administration Fees – Postponed until Budget time
- Building Department Fees- Christina Price asked about adding a Plan Review Fee of 65% of the Building Permit Fees for any new construction and any additional construction over \$100,000 on behalf of the Building and Zoning Administrators. The Board requested more information and for the Building and Zoning Administrators to be present for discussion.

Unfinished Business –

Hess Lake Park Maintenance List –Postponed

Hess Lake Park Old Pavilion Door– Postponed for a Grant

Cemetery Project -Listed above

Cemetery GIS System – Christina Price presented the final contract stating the payment schedule, after further discussion Larry Klug made a motion to pay as presented, supported by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Broadband Update – William Hurst gave a brief update that MEC is behind a little on the install and looking around the new year to be completed.

Sage Customer Support – Postponed

Hess Lake Par Memory Bench – Christina Price reported that the concrete work will be donated by Rose Concrete and will take place by the end of September.

Hess Lake Park Vegetation Removal – Dennis Krotzer reported that he spoke to Eagle and plans to gather information and submit it to them.

New Business –

Park Grant Update – Christina Price reported she is gathering all the information and letter from the community to submit the grant in the next week or so. The Township should hear something in November.

Honor Credit Union Volunteer time – Christina Price reported that Honor Credit Union will be giving back to the community and working at Ruggles Cemetery cleaning headstones. Christina Price mentioned that the Township would need to purchase the cleaning supplies. After further discussion David Wolf made a motion to spend up to \$500 on cleaning supplies, supported by Dennis Krotzer. Vote-All Yes. Motion Carried.

Brunke Geiger Renewal – Christina Price presented Brunke Geiger Renewal for planned services. After further discussion David Wolf made a motion to approve the renewal of \$280.00, supported by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Hess Lake Park Benches for Winter – There was discussion about having benches out for winter once the old pavilion is enclosed. Dennis Krotzer is working on pricing and will submit more at a future date.

Fire Station Land- Dennis Krotzer presented a Site Evaluation Proposal from Wightman for the property next to Dollar General. After further discussion the Board was in support as previously voted on at the September 5th, 2024 meeting. This information should be ready by the October meeting.

Order of Consolidation and Necessity- Approved by majority vote of the Board of Determination that the proposed maintenance and improvement of the Johns drain #263 as consolidated.

Order of Public Health Determination – The Maintenance improvement and consolidation have been determined to be necessary and conducive to the public health convenience or welfare.

Minutes-

After further discussion David Wolf made a motion to approve the minutes from 8/27/2024 & 9/5/2024, supported by Larry Klug. Vote- All Yes. Motion Carried.

Audience Comments –

- Audra Johnson mentioned that the Fire Department will need to purchase food for the open house. The Township board mentioned that the Fire Chief can spend up to \$500 a month.
- Tom Lippert- Asked about the potential plan of the new fire station. The Township Board mentioned that they plan to review the past building plans to scale the cost down. David Wolf mentioned that they would be focused on building something economical and to protect against natural disasters.

Supervisors Comments – None

Dennis Krotzer made a motion to adjourn the meeting at 8:56pm, supported by William Hurst Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk