

BARODA TOWNSHIP
Board Meeting Minutes
November 25th, 2024

The Baroda Township Board met on Monday November 25th, 2024 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, Dennis Krotzer, Larry Klug, David Wolf and Christina Price. There were 9 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

GUEST- Andrew Galvin – BS&A – Was present by VIA Zoom to discuss the Township possibly switching over to BS&A for the Accounting & Building Department. Building Official Jim Nelson was present to discuss the benefits of having BS&A for the Building Department.

Library Report

Director Joelle Wake was present to give the Lincoln Township Library Report. It was reported that for October 2024 total check outs were 4,079 and 243 of them are Baroda residents. Library Easters program will be at Hess Lake Park on April 6th, 2025. They will utilize the whole both pavilions. Event will start 1:00pm.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 283 calls for October 2024. Lake Twp. had 193, Baroda Twp. 54, Baroda Village 13 and 23 outside our jurisdiction. There was brief discussion about giving an additional \$45,000 to Baroda-Lake Police Department, will be discussed under new business.

Fire Department Report

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for the month of October 2024 were 8 and year to date was 72. He reported the total hours of training for October In-person was 70.5 and online was 8.25hrs. New Members Update for training was reported. Work Detail was reported.
- Fire Station Property- Strefling- Township Clerk, Christina Price introduced Resolution 24-04 for an offer on 5-6 acres of 11-30-0014-0006-06-4 the corner of Cleveland and Church St. After further discussion Dennis Krotzer made a motion to approve an offer on the property listed for \$22,500 an acre for the amount of \$112,500.00 - \$135,000.00 and to authorize Township Supervisor, Dennis Krotzer and Township Clerk, Christina Price to purchase a Title Search for \$500 on the property. Seconded by: Larry Klug. By Roll Call Vote- Voting Yes William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- Rescind Letter to Roger Zielke – Township Supervisor, Dennis Krotzer introduced the Rescind Letter to Roger Zielke for the purchase offer on Resolution 23-7 dated June 19th, 2023. After further discussion David Wolf made a motion to approve as written, seconded by Larry Klug. Vote-All Yes. Motion Carried.
- Key Fob Quotes and Camera for Fire Department and Back of Municipal Building- After further is was decided to get an additional quote.
- FD SOP- The FD SOP manuals are postponed until the next meeting.

Medic One – Supervisor Dennis Krotzer gave a brief report and talked about one-time additional funds for Medic One. This will be discussed at a future date.

Assessors Report- None

Treasurers Report

William Hurst presented the Treasurers report as of October 2024 Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$161,962.41	CD Balance, \$500,000.00
Library Fund =	Cash Balance, \$1910.47	CD Balance, \$4,000.00
Road Fund =	Cash Balance, \$3609.72	CD Balance, \$60,000.00
Baroda Police Fund =	Cash Balance, \$5445.87	CD Balance, \$140,000.00
Fire Maintenance Fund =	Cash Balance, \$24,353.22	CD Balance, \$210,000.00
Fire Equipment Fund =	Cash Balance, \$15,375.74	CD Balance, \$180,000.00
Rubbish Fund =	Cash Balance, \$28,305.00	CD Balance, \$130,000.00
Ambulance Fund =	Cash Balance, \$5732.69	CD Balance, \$50,000.00
Building Fund =	Cash Balance, \$8454.25	CD Balance, \$55,000.00
Water Fund =	Cash Balance, \$2509.80	CD Balance, \$145,000.00
Tax Fund =	Cash Balance, \$38,231.30	CD Balance, \$40,000.00

– Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by David Wolf. Vote. All Yes. Motion Carried.

Ordinance Officer Report

No Report

Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Budget Amendments-** New report format that will be presented Quarterly with Budget Amendments and Budget Report. After further discussion Dennis Krotzer made a motion to approve Budget Amendments, seconded by David Wolf. Vote-All Yes. Motion Carried.
- **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Planning Commission-** Christina Price reported that Arsh Group is still having problems making the updates to the Master Plan and no Public Hearing is set at this time.
- **Trail and Treat-** Christina Price presented the Trail and Treat report Total Donations were \$5,015.58 a portion of the donations were collected in the previous budget from Honor Credit Union, the Total Expenses were \$4,334.59. There was a lot of Halloween events that day through out the area, weather was beautiful. There was around 750 in attendance and parking in the field worked out well.
- **Lake Michigan Accounting** – Christina Price reported that she would like some assistance in the end of the year W2 reporting to make sure everything is correct and to have the GL numbers reviewed by Lake Michigan Accounting. After further discussion it was agreed to let the serviced be used for up to \$1500 a month as needed.
- **T-Mobile Grant-** Christina Price reported that the Township was not approved for the T-Mobile Grant and she would like support to reply in this Quarter. The status letter from T-Mobile reported over 800 applications were turned in and only up to 25 would be awarded. It was also reported that she would like to apply for additional grants for the Cemetery. The Board supported the idea.

Maintenance Report

- **Sexton/Maintenance Supervisor Training-** Dennis Krotzer reported that he would like to send Michael Price to the Leadership Accelerator class that starts in January if he is able to. After further discussion Dennis Krotzer made a motion to spend \$1500 for the class if needed, supported by Larry Klug. Vote-All Yes. Christina Price Abstained. Motion Carried.
- **Garage Door Opener** – Christina Price mentioned that a garage door opener for the large bay door at the cemetery is needed. After further discussion Dennis Krotzer made a motion to purchase one for up to \$500, seconded by Larry Klug. Vote-All Yes. Motion Carried.

Building Department

- Solar Panel Ordinance – Postponed
- BS&A Building Department – Postponed
- Administration Fees – Postponed

Unfinished Business –

- **Hess Lake Park Maintenance List –Postponed**
- **Hess Lake Park Old Pavilion Door– Postponed for a Grant**
- **Cemetery Project -Postponed**
- **Broadband Update** – None
- **Sage Customer Support** – Postponed
- **Hess Lake Park Vegetation Removal** – Postponed Until Budget time.
- **Park WIFI-** William Hurst reported that the cost for fiber optic at Hess Lake Park with MEC will be \$100 and the monthly service will around \$65. After further discussion David Wolf made a motion to approve spending \$100 for MEC to run the fiber optic for Hess Lake Park, seconded by Dennis Krotzer. Vote-All Yes. Motion Carried. Pricing for monthly internet service will be looked into for exact pricing.
- **Hess Lake Park Benches - Postponed**

New Business –

- **Grant Opportunities for Ruggles Cemetery- Discussed above**
- **Holiday Hours & Meeting Date –**
 - After further discussion David Wolf made a motion to approve the Office Hours, Holiday Closures and Meeting Dates, seconded by Dennis Krotzer. Vote-All Yes. Motion Carried.
 - After further discussion Dennis Krotzer made a motion to approve the Fire Board Meeting days, seconded by Larry Klug. Vote-All Yes. Motion Carried.
 - After further discussion Dennis Krotzer made a motion to approve the Planning Commission Meeting Dates, seconded by Christina Price. Vote-All Yes. Motion Carried.
 - Baroda Lake Police Department Meeting Dates were reviewed.
- **Budget Meeting - December 18th, at 6:30pm**
- **Police Additional Funds-** After further discussion Dennis Krotzer made a motion to give an additional \$45,000 to Baroda-Lake Police Department from the Police Fund, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Berrien County Road Department –** After further discussion Dennis Krotzer made a motion to approve the Browntown Road Project at \$110,896 and the Spring Road Project at \$35,000, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Letter of Support to the Chamber-** After further discussion David Wolf made a motion to support Dennis Krotzer to write the letter of support on behalf of the Chamber for the Rural Readiness Grant that the Chamber is pursuing to stand up the Central County CGA, seconded by Dennis Krotzer. Vote-All Yes. Motion Carried.
- **February Township Board Meeting-** The Township Board Moved February 17th, 2025 to February 25th, 2025.

Minutes-

After further discussion Dennis Krotzer made a motion to approve the minutes from 9/16/2024, supported by David Wolf. Vote- All Yes. Motion Carried.

Audience Comments –

- None

Supervisors Comments – None

Dennis Krotzer made a motion to adjourn the meeting at 8:53pm, supported by William Hurst Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk