

BARODA TOWNSHIP
Board Meeting Minutes
January 20th, 2025

The Baroda Township Board met on Monday January 20th, 2025 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, Dennis Krotzer, Larry Klug (By Phone Non-Voting Member), David Wolf and Christina Price. There were 4 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

Director Joelle Wake was present to give the Lincoln Township Library Report. It was reported that for December 2024 total check outs were 6,915 and 462 of them are Baroda residents. Upcoming Program spotlights were discussed.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 217 calls for December 2024. Lake Twp. had 141, Baroda Twp. 51, Baroda Village 11 and 14 outside our jurisdiction. PA302 was discussed & Liquor License Fees collected through Sigma, after further discussion it was decided to pay the Police Department as soon as payments are received.

Fire Department Report

- Fire Chief Chris Burch gave the Fire Department report. He reported total incidents for the month of December 2024 were 6 and year to date was 89. He reported the total hours of training for December. Breaden Shannon has Graduated Fire Fighter 1 & 2. Donated Hours are 140+. Emergency Vehicles Plus Invoice for Tanker Repair was \$8,709.59.
- Strefling Property Purchase Agreement – Resolution 25-04 To authorize and appoint Baroda Township Supervisor Dennis Krotzer and Township Clerk Christina Price to sign any and all closing documents for six acres of property being purchased by Baroda Township. After further discussion David Wolf read and moved the motion, supported by Dennis Krotzer. By Roll Call Vote- Voting Yes; William Hurst, David Wolf, Dennis Krotzer and Christina Price.
- Beaudoin Electrical Quotes for Fire Department- Generator quote and Outdoor receptacle were reviewed and discussion was to wait for new fire station to install a generator. Maintenance could possibly install the receptacle.
- Fire Chief Appointment or Re-Appointment- After further discussion the posting for the Fire Chief position will be posted at the Fire Station only. Candidates will have until February 14th, 2025 at 2:00pm to submit their resumes and applications to the Township Clerk.

Medic One – Dennis Krotzer reported that Baroda has no calls and the total amount of Write offs for the month of December are \$59,939.46.

Assessors Report- None

Treasurers Report

William Hurst presented the Treasurers report as of December 2024 Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$143,502.80	CD Balance, \$502,895.81
Library Fund =	Cash Balance, \$2,406.26	CD Balance, \$4,023.14
Road Fund =	Cash Balance, \$4,107.51	CD Balance, \$60,347.47
Baroda Police Fund =	Cash Balance, \$20,371.80	CD Balance, \$90,659.17
Fire Maintenance Fund =	Cash Balance, \$9,913.62	CD Balance, \$206,204.65
Fire Equipment Fund =	Cash Balance, \$16,431.53	CD Balance, \$181,042.49
Rubbish Fund =	Cash Balance, \$7,216.80	CD Balance, \$106,696.17
Ambulance Fund =	Cash Balance, \$3,944.66	CD Balance, \$47,282.51
Building Fund =	Cash Balance, \$5,735.26	CD Balance, \$50,306.73
Water Fund =	Cash Balance, \$2,463.64	CD Balance, \$145,839.79
Tax Fund =	Cash Balance, \$634,393.82	CD Balance, \$282,528.30

– David Wolf made a motion to approve the Treasurers report as presented, supported by Dennis Krotzer. Vote. All Yes. Motion Carried.

Ordinance Officer Report

No Report

Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried
- **Sage Program Assistance** – Christina Reported she did not want to invest at this time as the cost is about \$3000.00.
- **W2's Update-** Christina reported she met with Heather to review the W2's and that Sage does not offer a combined reporting tool for the General, Fire Maintenance and Building funds. That they will need to be entered in manually. William Hurst mentioned that Heather can submit all forms for an estimate of \$500.00. After further discussion Dennis Krotzer made a motion to hire Heather Marschke, CPA at Lake Michigan Accounting, LLC, for \$500, seconded by William Hurst. Vote- All yes. Motion Carried.
- **Planning Commission-** Christina Price reported that the Township Board will need to vote to approve the Master Plan for comment, review and distribution. After further discussion Dennis Krotzer made a motion to approve the Master Plan as requested, seconded by David Wolf. Vote-All Yes. Motion Carried.
- **MGFOA Spring Seminar & Training** -Christina Price reported that she plans on attend the MGFOA Spring Seminar and start the Governmental Accounting Training this Spring. After further discussion Dennis Krotzer made a motion to approve the training and Seminar, seconded by David Wolf. Vote- All Yes. Motion Carried.

Maintenance Report

- None
- **Building Department**
- Solar Panel Ordinance – Postponed
- Building Inspector iPad – Christina Price reported that the Building Inspector/Building Official would like to download his BS&A program from Oronoko so he can multitask and limit work laptops. After further discussion that Board was in support as long as no memory or documents are lost.

Unfinished Business –

- **Hess Lake Park Old Pavilion Door– Postponed for a Grant**
- **Broadband Update** – None
- **Sage Customer Support** – Postponed
- **Hess Lake Park Vegetation Removal** – Postponed Until Budget time.
- **Park WIFI-** William Hurst reported that there is a Hold Harmful paperwork from MEC that needs to be completed for installation of WIFI at Hess Lake Park. It was noted from David Wolf to please make sure they know where the Water line to the Well is and Powerline.

New Business –

- **Miller Road Project** - Dennis Krotzer presented the estimates for the water main extension project for Miller Rd. The total estimated project cost is \$690,000.00. This is not an expense that the Township can budget for at this time.
- **CGA Discussion** – Dennis Krotzer reported the next CGA meeting is February 4th, 2025. There was discussion of contribution to this organization and still to be determined. There will need to be joint effort with Baroda Village. Dennis made a list of future projects for quick review.
- **Resolution 2025-01-** After further discussion David Wolf offered the Resolution, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried

- **Resolution 2025-02-** After further discussion David Wolf offered the Resolution, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried
- **Resolution 2025-03-** After further discussion David Wolf offered the Resolution, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, and Christina Price. Voting No, None. Motion Carried
- **Comcast Advisory Notice** – Letter was noted.
- **2025 Membership Renewal for Southwest Michigan Regional Chamber-** After further discussion Dennis Krotzer made a motion to approve the 2025 Membership Renewal to SWMRC, seconded by William Hurst. Vote- All Yes. Motion Carried.

Minutes-

After further discussion Dennis Krotzer made a motion to approve the minutes from 12/16/2024 as amended, supported by David Wolf. Vote- All Yes. Motion Carried.

After further discussion Dennis Krotzer made a motion to approve the minutes from 12/18/2024, supported by David Wolf. Vote All Yes- Motion Carried

Audience Comments –

- None

Supervisors Comments – None

Dennis Krotzer made a motion to adjourn the meeting at 8:01pm, supported by William Hurst Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk