

BARODA TOWNSHIP
Board Meeting Minutes
March 17th, 2025
Draft Minutes

The Baroda Township Board met on Monday March 17th, 2025 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, Dennis Krotzer, Larry Klug, David Wolf and Christina Price. There were 6 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

Director Joelle Wake was present to give the Lincoln Township Library Report. It was reported that for February 2025 total check outs were 13,117 and 556 of them are Baroda residents. Upcoming Program spotlights were discussed. April 6th, 2025 Easter at Hess Lake Park by Lincoln Township Library will take place starting at 1:00pm.

Public Hearing –

- **Open Public Hearing** -Dennis Krotzer made a motion to close the regular meeting and open the public hearing at 7:06 pm, seconded by David Wolf. Vote – All Yes. Motion Carried.
- **Audience Comments** – None
- **Closed Public Hearing** – Dennis Krotzer made a motion to close the Public Hearing and open the regular meeting at 7:06 pm, seconded by David Wolf. Vote – All Yes. Motion Carried.
 - **Salary Resolutions:**
 - **Clerks Salary 2025-05** – After further Discussion Dennis Krotzer offered the Resolution 2025-05 to increase the Clerk’s Salary to \$52,974.50, Supported by Larry Klug. Roll Call Vote: Voting Yes, William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
 - **Treasurer Salary 2025-06** – After further Discussion Dennis Krotzer offered the Resolution 2025-06 to increase the Treasurer’s Salary to \$27,600.00, Supported by David Wolf. Roll Call Vote: Voting Yes, William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried.
 - **Trustees Salary’s 2025-07** – After further Discussion Dennis Krotzer offered the Resolution 2025-07 to increase the Trustee’s Salary to \$4,528.74 each, plus an additional \$75 per meeting for each Trustee, Supported by Christina Price. Roll Call Vote: Voting Yes, William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried.
 - **Supervisor Salary 2025-08** – After further Discussion David Wolf offered the Resolution 2025-08 to increase the Supervisor’s Salary to \$45,000.00, Supported by William Hurst. Roll Call Vote: Voting Yes, William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried.
- **Adopt Budget:** After further discussion for increasing the CGA contribution that will happen in April 2025 and correction the Rubbish formulas for total revenues. Dennis Krotzer made a motion to approve the amended budget as corrected for 2025-2026, seconded by David Wolf. Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **General Appropriations Act – Resolution 2025-5:** After further discussion Dennis Krotzer made a motion to approve the General Appropriation Act as amended to correct the Rubbish Revenue, seconded by David Wolf. Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Police Report- Postponed until April 2025

Fire Department -

- **Fire Report** - Assistant Fire Chief Donnie Johnson gave the Fire Department report. He reported total incidents for the month of February 2025 was 9, with a total of 15 YTD. In person training hours were 91.25hrs and Online Training, 8.25hrs and work detail was 21.5hrs. There was 3 smoke alarm installs in February with a total of 9 for 2025.
- **Strefling Property** – The Township has purchased the Property sale is final.
- **Wightman Proposal** – A proposal from Wightman for Predesign/Schematic Design Service was reviewed by the Township Board. It was discussed to add the Municipal Building to the Fire Station to only have one building to maintain and possibly sell the Municipal Building and Fire Station. There was discussion about the Village Offices moving with the Township. The Township Board member ask to have a special meeting with the Village Council on March 25th, 2025. The Clerk will arrange the meeting. The Board Members supported the Supervisor Dennis Krotzer to get appraisal quote estimates for both the Municipal Building and Fire Station.

Medic One – Presented were Quarterly invoices from Medic One, the Clerk mentioned it would be better with our Fiscal year to keep paying monthly installments.

Assessors Report- Dennis Krotzer reported that BOR met with twelve different residents over the last two weeks.

Treasurers Report

William Hurst presented the Treasurers report as of February 2025 Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$71,972.95	CD Balance, \$350,982.11
Library Fund =	Cash Balance, \$2,930.78	CD Balance, \$4,046.87
Road Fund =	Cash Balance, \$4,631.51	CD Balance, \$60,703.63
Baroda Police Fund =	Cash Balance, \$7,795.41	CD Balance, \$2,784.05
Fire Maintenance Fund =	Cash Balance, \$6,504.91	CD Balance, \$167,325.64
Fire Equipment Fund =	Cash Balance, \$15,249.52	CD Balance, \$182,111.01
Rubbish Fund =	Cash Balance, \$7,667.28	CD Balance, \$64,196.97
Ambulance Fund =	Cash Balance, \$6,989.90	CD Balance, \$39,738.22
Building Fund =	Cash Balance, \$7,341.19	CD Balance, \$45,588.44
Water Fund =	Cash Balance, \$2,474.69	CD Balance, \$146,700.57
Tax Fund =	Cash Balance, \$549,980.05	CD Balance, \$1,001,172.66

– Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by Larry Klug. Vote. All Yes. Motion Carried.

- School Tax Agreements: Treasurer, William Hurst will look into the option of increasing the administrative fee for the School Tax Agreements. This is postponed until April 2025.

Ordinance Officer Report

No Report

Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Balance Sheet Reports - Postponed**
- **Christina Price presented the Bills Report.** Clerk, Christina Price reported that she paid the Planning Commission Chair and Planning Commission Secretary the old salary of \$375 and on the last quarterly payroll she corrected the difference between \$375 & \$462.50 for the previous three quarters, a report was given. After discussion David Wolf moved to approve the bills report, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Budget Amendments** – After further discussion Dennis Krotzer made a motion to approve the budget amendments as presented, seconded by William Hurst. Vote-All Yes. Motion Carried.
- **Planning Commission-** Christina Price Reported the Planning Commissioners has an introduction to a SLUP for new pumps possibly going in at the Baroda Party Store. There will be a public hearing on April 14th, for

the SLUP as long as all requested documents are submitted. There will also be a public hearing for the Master Plan.

- **ZBA Report-** The ZBA had two public hearings one was for a new pole barn build, requesting a larger size per lot requirement. The other was for a garage being built in front of their property with no other option to build it. Both were approved.
- **Cemetery GIS Report** – Christina Price reported that everything is on task for the new GIS system.
- **Deputy Clerk Resignation Letter** – Christina Price read her Deputy Clerk, Wendie Shafer's Resignation letter as it stated with the rapid changes in election laws and technology, she feels she can no longer properly fulfill the requirements. After further discussion Dennis Krotzer made a motion to accept the resignation, supported by David Wolf. Vote-All Yes. Motion Carried.
- **Support of New Deputy Clerk** – Christina Price reported that she has chosen Tammy VanderWeide to be her Deputy Clerk. Christina had hired her previously to work elections and Tammy has an accounting background. David Wolf made a motion to appoint Tammy VanderWeide as Deputy Clerk starting May 1st, 2025 at \$25hr, supported by Dennis Krotzer. Vote-All Yes. Motion Carried.

Maintenance Report

- None

Building Department

- **Solar Panel Ordinance** – Postponed

Unfinished Business –

- **Hess Lake Park Old Pavilion Door**– Dennis Krotzer will get an updated quote for enclosing the old pavilion.
- **Hess Lake Park Vegetation Removal** – Postponed
- **Park WIFI**- Once the weather breaks this project will move forward.
- **CGA Update** – Dennis Krotzer reported that the CGA will hold another meeting to discuss each Municipality joining.
- **PTO Process** – After further discussion Dave Wolf made a motion to approve tracking hours for employees, instead on paying at the beginning of the year. Supported by Dennis Krotzer. Vote-All Yes. Motion Carried.

New Business –

- **Township Insurance Renewals - Christina** Price presented the Insurance Premiums due as of April 1st, 2025. She reported that she will be calling and paying these over the phone. After further discussion David Wolf made a motion to approve the Premium for Ted Hartleb Agency for \$26,691.00 for 2025-2026, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug, and Christina Price. Voting No, None. Motion Carried
- **MEC Letter** – Dennis Krotzer reported that MEC is requesting a letter of support for BEAD program. After further discussion David Wolf made a motion to approving the letter of support, seconded by Dennis Krotzer. Vote-All Yes. Motion Carried.

Minutes-

After further discussion Dennis Krotzer made a motion to approve the minutes from 2/24/2025 supported by David Wolf. Vote- All Yes. Motion Carried.

Audience Comments –

- William Hurst mentioned that he will be gone from June 11th, 2025 – June 23rd, 2025. After further discussion it was decided to move the June 16th, 2025 meeting to June 10th, 2025 at 7:00pm.
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Supervisors Comments – Dennis Krotzer talked about reapplying for the Ruggles Cemetery Permit to move dirt around. The cost is \$125.

Dennis Krotzer made a motion to adjourn the meeting at 8:59pm, supported by David Wolf Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk