

BARODA TOWNSHIP
Board Meeting Minutes
April 21st, 2025
Draft Minutes

The Baroda Township Board met on Monday April 21st, 2025 at 9091 First St., in the Municipal Buildings meeting room, Baroda. Present were Board Members William Hurst, Dennis Krotzer, Larry Klug, David Wolf and Christina Price. There were 6 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Mark Schutze/ Dean Duncan – Nimby Pond Blessing of the Snowmobiles Event – Christina Price discussed that Mark Schutze will be renting the Blessing of the Snowmobile's event to Dean Duncan. Mark has already setup to have Baroda Lake Police Officers, Baroda Fire Department, and an ambulance service at this event. A binder of the insurance for July 12th, will be turned into the Clerk, along with payment for use of the Fire Departments Apparatus and Fire Fighters for 8hrs for the sum of \$520.00. After further discussion David Wolf made a motion to approve both events of July 12th, 2025 and August 23rd, 2025 with both application fees being paid for a sum of \$200 and the binder from the insurance company and prepayment for the Fire Department, seconded by Dennis Krotzer. Vote- All Yes. Motion Carried.

Library Report

Director Joelle Wake was present to give the Lincoln Township Library Report. It was reported that for March 2025 total check outs were 15,158 and 691 of them are Baroda residents. Upcoming Program spotlights were discussed.

Police Report- Postponed until May 2025

Fire Department -

- **Fire Report** - Fire Chief, Chris Burch gave the Fire Department report. He reported total incidents for the month of March 2025 was 4, with a total of 19 YTD. Training was reported, Smoke alarm installs, Work Detail/Special Duties, Needed Apparatus Maintenance, Needed Equipment, Needed Equipment and Facebook interactions.
- Estimate for two new AEDs was presented, after further discussion Dennis Krotzer made a motion to approve purchasing two new AEDs for \$1,794.00 each, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- It was reported that the Fire Department is in need of new chain saws, after further discussion Dennis Krotzer made a motion to approve purchasing two 14" Chain Saws and two Batteries for under \$1,000, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Fire Works Update** – Letters and Banners are made. Clearing of the trees in the launching sites will take place soon.
- **Fire Station Property Update-**
 - It was reported that Christina Price and Dennis Krotzer will be meeting with Pearson Construction to discuss steel framed building options and designs.
 - Wightman plans to give a quote on a needs assessment for the Municipal Building
 - Millage Rates and Interest were discussed and planned to be worked on once the cost of the project is known.
 - Eagle Wetland 303- Soil Erosion Permit Application - Zoning Administrator Ryan Keough was present to discuss the concerns and estimate for the Cleveland Rd property that was just purchased by the Township. Ryan presented a quote from W & T Consulting, LLC for a wetland Determination. David Wolf requested that we also get a quote from Point Blue. After further discussion David Wolf made a motion to spend up to \$2,000 on the Wetland Determination service that Dennis Krotzer and Ryan Keough will decide the company to go with, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
 - Village SLUP – It was reported that the Township may need to apply for a Special Land Use Permit within the Village for the New Fire Station/Municipal Building or just Fire Station.

Medic One – Dennis Krotzer reported that Medica One is discussing merging with SMCAS and their budgets will be reviewed. A copy of the medic one report was presented to the Board Members.

Assessors Report- None

Treasurers Report

William Hurst presented the Treasurers report as of March 2025 Baroda Township Funds had cash balances as follows: All funds and CDs are with Honor Credit Union:

General Fund =	Cash Balance, \$33,319.62	CD Balance, \$396,635.82
Library Fund =	Cash Balance, \$9,082.47	CD Balance, \$59,068.10
Road Fund =	Cash Balance, \$7,592.18	CD Balance, \$80,819.68
Baroda Police Fund =	Cash Balance, \$18,441.64	CD Balance, \$402,867.52
Fire Maintenance Fund =	Cash Balance, \$35,038.40	CD Balance, \$332,751.90
Fire Equipment Fund =	Cash Balance, \$29,848.49	CD Balance, \$282,614.78
Rubbish Fund =	Cash Balance, \$30,116.94	CD Balance, \$280,381.83
Ambulance Fund =	Cash Balance, \$9,322.26	CD Balance, \$83,846.41
Building Fund =	Cash Balance, \$10,017.71	CD Balance, \$45,709.79
Water Fund =	Cash Balance, \$2,480.51	CD Balance, \$147,091.08
Tax Fund =	Cash Balance, \$20,121.56	CD Balance, \$2,537.79

– David Wolf made a motion to approve the Treasurers report as presented, supported by Dennis Krotzer. Vote. All Yes. Motion Carried.

- **School Tax Agreements:** After further discussion David Wolf made a motion to approve raising the rates for LMC and RESA to \$1.25 and Lakeshore Schools to \$3.00 for Summer School Tax Collection, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Ordinance Officer Report

No Report

Clerks Report

- **Christina Price has the Credit Card packets available for review on the table** with copies of all receipts that will be stated in the bills report.
- **Balance Sheet Reports** – Christina Price reported the Balance Sheet Reports March 2025 and what was submitted to the Auditors. These reports will be given quarterly with the Budget Amendments and Budget Report.
- **Christina Price presented the Bills Report.** After discussion Dennis Krotzer moved to approve the bills report, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
- **Budget Report** – Christina Price presented the updated year end budget report [budget report with the final numbers that were submitted to the Auditors.](#)
- **Planning Commission-** Resolution 2025-10 to Adopt the Proposed Baroda Township Master Plan was offered for adoption by Board Member David Wolf and was seconded by Board Member Dennis Krotzer. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried
 - Letter from the Berrien County Planning Commission was given that showed support of approval for the Baroda Township Master Plan.
 - Public Hearing and Resolution 25-01 from the Baroda Township Planning Commission was presented for review.
 - Copy of the 2025 Master Plan was issued to the Board Members
 - It was reported that the SLUP for the Baroda Party Stores gas station was approved and the develop with happen in the near future.
- **Audit Report** – Christina Price reported that audit is underway and the Auditors will at the Municipal Building starting April 28th – April 30th, 2025.

Maintenance Report

Dennis Krotzer reported that Butch Kritzer stepped down from helping with Burials and Tony Cochran from the Village can help. After further discussion Dennis Krotzer made a motion to approve hiring Tony Cochran as back up Sexton for \$22/hr., seconded by William Hurst. Vote- All Yes. Motion Carried.

Building Department

- **Solar Panel Ordinance** – Postponed

Unfinished Business –

- **Hess Lake Park Vegetation Removal** – Need to get ahold of Eagle this Spring.
- **Park WIFI**- MEC needs to be contacted
- **CGA Update** – Dennis Krotzer made a motion to spend \$15,000 to join the CGA, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

New Business –

- **Pride Portable Invoices** – Christina Price reported that Pride Portable has new owners and the prices increased. She mentioned that it could save the Township money by purchasing their own toiled for Hess Lake Park and Ruggles Cemetery. It was decided to get an additional quote from LRS.
- **Drain Maintenance Notices**- Drain Notices were reviewed by the Board Members.
- **Surf Air Fiber Optic Agreement** – Dennis Krotzer reported there is an agreement that he will sign for Surf Air's Fiber Optic Agreement for over on Shawnee and Cleveland.

Minutes-

After further discussion Dennis Krotzer made a motion to approve the minutes from 3/17/2025, 3/26/2025 and 4/9/2025 supported by Larry Klug. Vote- All Yes. Motion Carried.

Audience Comments –

- Dean Schmaltz talked about the Fire Station and cost.
- Doreen Schultz asked if the Special Meeting notice can be posted at the post office
- Cindy Shepard talked about the Clerk using Abbreviations in the minutes and asked how many hours the Clerk works.

Supervisors Comments – None

Dennis Krotzer made a motion to adjourn the meeting at 8:39pm, supported by David Wolf Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk