

# Disincorporation Plan for Transition from Village to Township

## 1. Overview of Current Governance and Services

The Village currently provides several services and maintains specific responsibilities, including:

- **Control of major and local streets within the village boundaries-** receives Act 51 funds for both operations. There are per Act 51 2.48 Major and 2.48 Minor Street funding. Need to find out total miles of the Village, possibly 8miles?
- **Water and sewer services-** Enterprise Funds
- **Park maintenance and development** – Operated out of General Fund
- **Snow plowing, street patching, street landscaping on first street** – Operated out of Major and Local Street funds.
- **General Operating (Millage) – General Fund-** Administrative functions such as clerk, treasurer, and village president, park, yard waste pickup, – Operated out of General Fund that is at **9.5137**
- **Councils and Boards-** Village Council, Planning Commission, Zoning Board of Appeals- Operated out of General Fund.
- **DPW** – 1 Full Time and 2 Part-Time Employees- Operated out of all funds
- **Zoning Administrator-** General Fund – Shared from the Township
- **Contracted-** Building (Shared with Twp), Electrical (Shared with Twp), Plumbing and Mechanical Inspectors- Operated out of the General Fund
- **Yard Waste pickup-** during Spring, Summer and Fall. Operated out of the General Fund

The Township, on the other hand, manages:

- **Rubbish Assessment- (Assessment)** Rubbish Fund- This covers trash and recycling for all village and Township residents and business. Shawnee Park, not Baroda Estates they have their own contract.
- **Assessor-** General Fund– Pays for both Village and Township coverage
- **Elections-** General Fund- Pays for both Village and Township elections
- **Police (Millage)-** Police fund – Pays for both Village and Township coverage
- **Fire Department (Millage)-** Fire Maintenance Fund – Pays for both Village and Township Coverage
- **Fire Equipment (Millage)-** Fire Equipment – Pays for equipment to cover both Township and Village services
- **Ambulance (Millage)-** Ambulance Fund - Pays for both Village and Township Coverage
- **Library (Millage)-** Library Fund – Pays for both Village and Township residents to use the Lincoln Township Library

- **Water- Water Fund-** This is reserved for the Townships water lines that are operated by Lake Township
- **Roads (Millage)-** Road Fund - that are primary Township Roads, Village Residents pay this millage as well.
- **General Operating Millage-** Township Board, Maintenance, Park, Cemeteries, Assessor, Elections, Zoning Administrator, Millage rate is .9447
- **Building Fund-** This is an enterprise fund that operated the Building Department.
- **Total Millage for all Funds Total –** 8.2243
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## **74.23e Disincorporation plan; elements to be included; findings.**

### **Sec. 23e.**

- (1) The disincorporation commission may adopt a disincorporation plan for the village. Adoption of a disincorporation plan requires the affirmative vote of 2/3 of the members representing the village and 2 of the members representing each township of the disincorporation commission.
- (2) The disincorporation plan shall provide an orderly process for disincorporation of the village. The disincorporation plan shall include all of the following elements:
  - A. An interim land use plan and interim zoning of the property within the limits of the village.
  - B. Provision for payment of all indebtedness of the village, including any outstanding judgments, or judgments that may result from pending or future litigation to which the village may become a party.
  - C. Disposition of real and personal property and other assets, including funds, deposits, and investments.
  - D. Disposition of all public records of the village in accordance with a records retention plan as provided by law, including files, books, and papers.
  - E. Transfer or termination of employees, and contracts of employment, and disposition of employee benefits, including retirement, health and life insurance, unemployment compensation, accrued sick and vacation leave, and any other benefits.
  - F. Jurisdiction over streets, roads, bridges, alleys, sidewalks, and any public easements in the village, and for their maintenance and repair, including street lights and snow removal.
  - G. Jurisdiction over traffic control and traffic control devices.
  - H. Provision for any special assessments or special assessment districts within the village, including, but not limited to, street maintenance, street sweeping, and private road service.
  - I. The transfer or termination of public utilities and public services of the village, including, but not limited to, water, sewer, drainage, cable television, street lighting, electric service, and garbage and refuse service.
  - J. Regulation or orderly transfer of responsibility for any special districts, including, but not limited to, established historic districts, downtown development districts, tax increment financing districts, and land subject to any land transfer agreements.

- K. Provision for any authorities that the village has established or in which the village is a member.
- L. Findings as to the fiscal impact of dissolution upon the township or townships into which the village is proposed to be disincorporated and the residents of the village, including the estimated revenues gained by the township and losses to each municipality from property taxes and from state revenue sharing and from gas and weight tax revenues distributed by this state to the village and any township into which the village is proposed to be disincorporated.
- M. A process for the resolution of any dispute that may arise over the implementation of the plan, if adopted, and the procedure that a party to any such dispute may utilize for this process.
  - (3) The disincorporation commission may make findings as to the effect of disincorporation upon collateral matters including, but not limited to, property values, public service levels and costs, and local property tax rates.