

MEMORANDUM

TO: Baroda Township
FROM: Mark Heyliger, Berrien County Road Department Managing Director
DATE: March 4, 2026
SUBJECT: County Road Department Services

As requested, the following is a brief overview of services and the priority levels for those public roads under the jurisdiction of the Berrien County Road Department (BCRD).

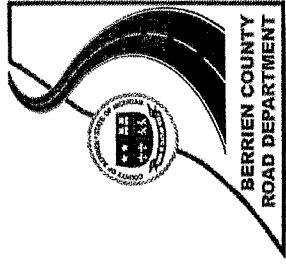
Currently, our agency maintains and oversees 1,478 miles of roadways; including 104 bridges, over 2,500 culverts and 14 traffic signals. Our mission is to maintain a county road system that is safe and convenient for public travel. This mission is carried out by a skilled, hard-working staff. We provide systematic maintenance to this network by priority of road classification (primary or local), with consideration of traffic counts and road use. All services provided to the County network are subject to a variety of resource limitations which include funding, material, labor, time and environmental forces or requirements.

Prioritization/Service Order:

1. Highest vehicle usage roads
2. Primary Roads
3. Local Roads (or Secondary Roads)
 - a. Thru streets (or connector local roads)
 - b. Subdivisions
 - c. Dead ends

Services Provided and Prioritized as Defined Above:

- Traffic Signs, Signals, and Pavement Marking – See OP-2
- Right of Way Oversight – See OP-14
 - Including travel permits, right of way permits, and enacting seasonal speed and weight restrictions and enforcement with our Weighmaster
- Roadside Vegetation Removal – See ADM-5205
- Trees – See ADM 5203
- Dead Animal Policy – See ADM-5215
 - Relocation of dead deer impacting traffic
 - All animals smaller than a deer will be left in place by BCRD
- Storm Response
 - Snow plowing – See ADM-5207
 - Reopening roads impacted by trees or other debris
 - Closing roads if deemed impassible due to weather or condition
 - Wash-out or erosion concerns



- Bridge Inspections and Maintenance
- Road Culvert or Catch Basin Inspections and Maintenance
 - Repair or replacement of culverts under a roadway
 - Vactor truck used to address clogs to culverts under a road or catch basin maintenance
- Roadside ditches maintained to handle surface water coming from roadway surface only
- Roadway shoulder maintenance to address shoulder drops or de berm high shoulders
- Pavement patching with cold patch or hot mix asphalt
- Grading or spot gravel additions to unpaved roads
- Dust control to unpaved roads
- Guardrail maintenance including vegetation spraying
- Improvement project planning, design and oversight (budget permitting or with community partners)

Our website (www.bcroad.org) contains more details including the policies (OP or ADM) referenced above. Any services not explicitly specified above, please inquire to the Road Department for review and clarification.